

Change your EIP contribution at www.Vanguard.com

STEP 1: Log on to www.Vanguard.com and click the link **Go to the Personal Investors site**

Are you just investing, or are you Vanguarding™

Learn more about Vanguarding

Access your accounts and timely investment information. Learn about retirement investing, mutual funds, ETFs, IRAs, 401(k) plans, college savings plans, brokerage, advice services, and more.

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Bill McHale

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STEP 2: On the **Personal Investors site** page, enter your user name and click **Log On**. On the following page, you will verify your security image, enter your password, and click **Submit**.

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User name

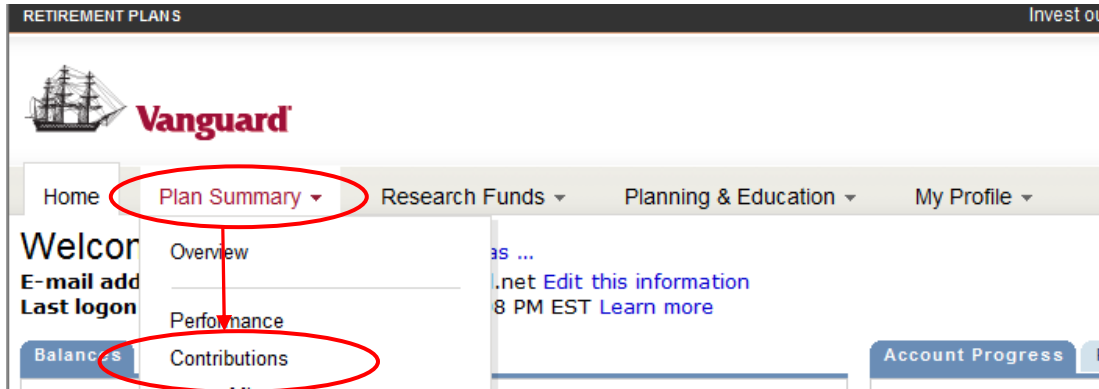
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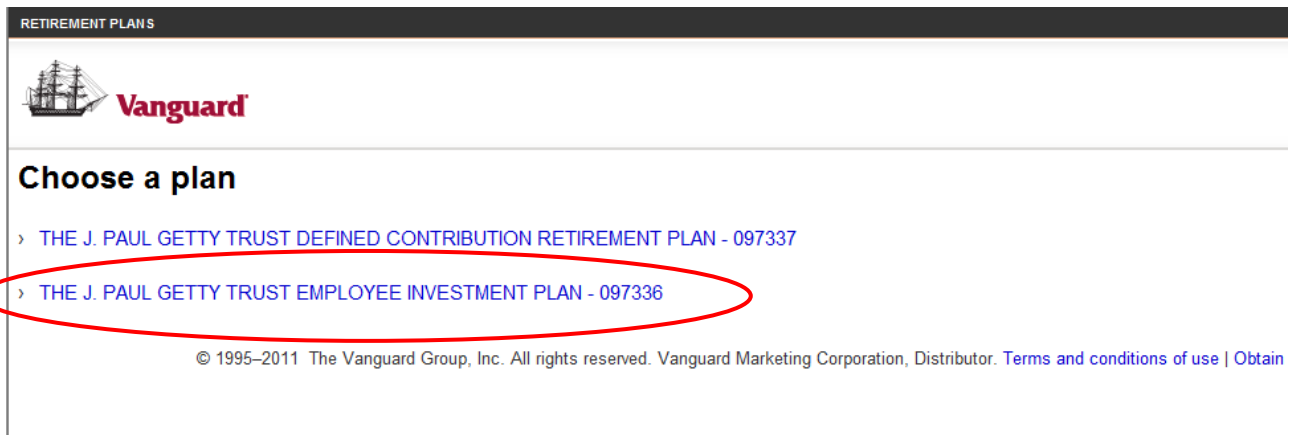
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Vanguard Insights
Bill McHale Chairman: 2010 highlights, concerns for 2011

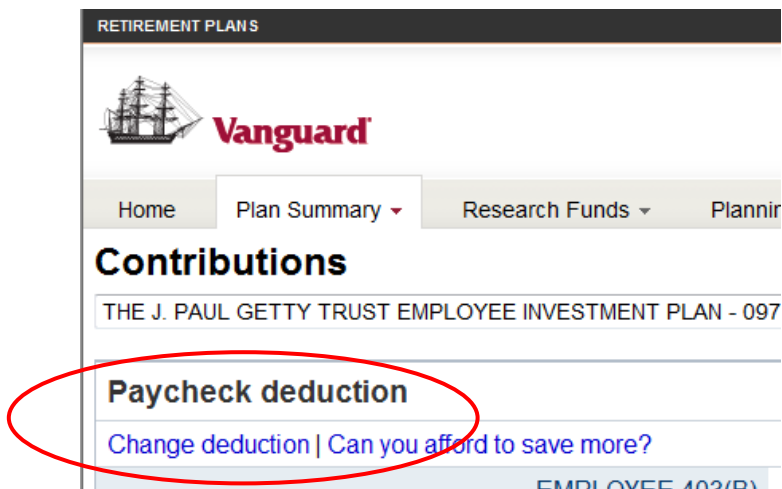
STEP 3: On your **Home** page, choose the **Contributions** option under the **Plan Summary** tab.



STEP 4: Choose **The J. Paul Getty Trust Employee Investment Plan – 097336**



STEP 5: Under the heading **Paycheck Deduction**, click the **Change deduction** link



STEP 6: From the drop-down menu under **Enter**, choose whether you would like to enter a percentage or a dollar amount. Under the **New** heading, type in your new contribution amount. Then click **Continue**.

Change your paycheck deduction and annual increase election

THE J. PAUL GETTY TRUST EMPLOYEE INVESTMENT PLAN - 097336

What you should know

- Your paycheck deduction equals the amount withheld from each paycheck and invested in your employer-sponsored plan.
- Your paycheck deduction will be effective on or after February 25, 2011.
- If you select a dollar amount, your annual salary increases will not be reflected in your plan.
- Enter paycheck deductions. Use zero (0) for no deduction.

Paycheck deduction			
EMPLOYEE 403(B)			
Current	Enter	Range	New
9%	<input type="text" value="9"/> <input type="text" value="Percent"/>	1%-100%	<input type="text" value="9"/> %

[Cancel](#) [Continue](#)

Paycheck deduction
Step 1 of 4

- Paycheck deduction
- Annual increase election
- Review and submit
- Confirmation

Learn more about ...
[Paycheck deduction plan rules](#)
[Annual increase plan rules](#)

STEP 7: At the bottom of the following page, decide whether you want your paycheck deduction to increase automatically on an annual basis by clicking **Yes** or **No**. If you choose Yes, complete the remaining fields. When finished, click **Continue**.

If you'd like to participate in an annual increase election, follow the steps below:

- Select an amount for your annual increase election.
- Select a date. Each year on that date your contribution amount will automatically increase.
- Your annual increase will stop when you reach your current savings cap of 100%. However, to continue your annual savings increase, you may set a new savings cap up to 100%.

Your annual increase	
Automatically increase your paycheck deduction	
Would you like your deduction to automatically increase annually	<input checked="" type="radio"/> Yes <input type="radio"/> No
Your annual paycheck deduction increase	
Paycheck deduction	9%
Annual increase	<input type="text" value="1"/> %
Annual increase effective date	<input type="text" value="January 2012"/>
Annual increases to your paycheck deduction will stop at your savings cap	
Your current savings cap	100% Change your savings cap

Note: When taking withdrawals from a qualified account or plan before age 59-1/2, you may have to pay ordinary income tax plus a 10% federal penalty tax.

[Cancel](#) [Back](#) [Continue](#)

STEP 8: On the next page, verify the information displayed and click **Submit**. You will then see a confirmation page with your new contribution information. Your new contribution amount will take effect within 1 to 2 pay periods.

Note: If you have questions or need further assistance, contact Vanguard at **800.523.1188**.