

## J. Paul Getty Trust Employee Matching Gifts Form

For Getty Employees: Complete this Section and Send to Recipient along with Payment			
Employee name (please enter above)		Getty Employee ID number	
Your home address			
City	State	Zip Code	Daytime phone number
Name of the recipient organization		Your relationship to organization (if none, write "N/A")	
Date of Gift		Amount of Gift (minimum of \$25)	
<p><b>I certify that this gift is solely for the use of the organization named and neither I, nor any member of my family, nor any third party, will receive any benefit from this gift. I further certify that the amount given is entirely my own and meets the qualifications of the Getty Matching Gifts Program policy.</b></p>			
Employee signature		Date	

For Recipient Organizations: Read Policy Information, Complete this Section, and Return to Getty			
<p>To be eligible for a Getty Matching Gift, organizations <i>must</i> (1) have arts and/or education as a core part of their mission and activities and (2) be recognized as a public charity under section 501(c)(3) of the IRS Code. Please be sure to include your organization's taxpayer identification number when filling out the form. Getty may request a copy of your 501(c)(3) letter from the IRS during its review of this request. Your signature acknowledges the receipt of the gift and declares there will be no personal benefit to the donor as a result of the gift.</p> <p>Getty requests no publication be made of its matching contributions. Only the individual listed above should be credited by the recipient organization as a donor, and organizations should check first before publishing.</p> <p>Getty maintains the discretion to suspend, terminate, or modify the Matching Gifts Program at any time, but will notify employees of any such changes. The interpretation, application, and administration of the programs, including eligibility of charities, will be determined by Getty and its decisions will be final.</p>			
<p><b>Please return the completed form to:</b>            Grants Administration (Matching Gifts), The Getty Foundation  <a href="mailto:GettyMatchingGifts@getty.edu">GettyMatchingGifts@getty.edu</a></p> <p><b>Forms must be received within 90 days of the gift in order to be matched.</b>            Getty will send its matching payment directly to the recipient organization if all requirements are met.</p>			
Name of Organization receiving gift		Organization taxpayer ID number	
Contact name		Contact email	
Organization address			
City	State	Zip Code	Daytime phone number
<p>Matching gift contributions must benefit non-profit arts and educational organizations. Please describe the recipient organization's primary purpose or mission:</p>			
<p><b>I certify the above gift was received. This organization is a tax-exempt arts or educational organization under the U.S. Internal Revenue Code, and is not a private foundation. I further confirm that no direct, tangible benefit will accrue to the donor, to any member of their family, or to any related third party as a result of this gift.</b></p>			
Contact name signature		Date	

