
Getty Required Onsite COVID-19 Testing

Due to the ongoing prevalence of COVID-19 in the community, Getty is implementing an onsite COVID-19 testing program for staff and regular contract employees working on any of our sites at any time. The purpose is to identify individuals who have been infected, as quickly as possible, so that they can self-isolate at home until it is safe for them to return to our sites.

All employees, interns, scholars and contractors working at the Center, Villa or Annex are required to be tested weekly. Individuals only working one day a week must be tested on the day they are scheduled to work onsite. Individuals working at multiple sites are only required to be tested once a week and are not required to be tested at each site. Getty will pay all costs associated with the tests.

We've contracted with Taskforce Labs/US Labs to obtain and test samples for COVID-19. US Labs uses the Real-Time Fluorescent RT-PCR test for detecting SARS-CoV-2. BGI Genomics Co. Ltd. is the registered manufacturer. A copy of the following documents are posted on the HR website at www.gettyhr.com/resources > documents: 1) Food and Drug Administration's Emergency Use Authorization (EUA); 2) SARS-COV-2 Molecular Assay Evaluation; 3) US Labs Notice of Privacy Practices; and, 4) the FDA approved Fact Sheet for Patients

HOW

Tests will be administered by a RN or LVN wearing full PPE (masks, face shields, gowns, gloves, etc.) Samples will be obtained using a nasopharyngeal, anterior nasal swab (mid-range nasal passage). Medical personnel will arrive on site with sample collection kits, collect samples and place samples into biohazard bags. Following each testing day, the samples are driven directly from each testing site to the lab for processing.

Individuals should report to the testing location five minutes before their scheduled appointment time. Medical personnel on site will complete the check-in process by scanning the QR code you receive after registering or they can verify your registration using your name and date of birth.

Test results will be available in 24-48 hours and will be shared directly with the individual. Getty will also have access to the results, which will only be used for required reporting to the County and necessary onsite contact tracing. For individuals employed by one of our primary contracted companies (Bon Appetit, Uniserve, Otis Elevator), designated Human Resources/Management personnel in those organizations will also receive related test results.

Individuals must wear approved face coverings and must stay six feet from others, except as directly related to testing. Food and beverages are not allowed in the testing locations.

WHERE

Getty Center: testing will take place in the Private Dining Room

Getty Villa: testing will take place in meeting rooms VN113 and VN114

Annex: testing will take place in the Security "isolation tent"

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SCHEDULING

Security Officers, Control Room Operators, Supervisors, Grounds staff, Logistics and Facilities Engineering employees will be scheduled for a specific test time each week they are scheduled to work onsite. Their test times will be shared by their supervisors or they will receive an email from reservations@getty.edu.

For all other Getty employees, scholars and interns working onsite, Department Heads/Program Administrators must submit a list of individuals scheduled to be onsite. Those individuals will receive an email from reservations@getty.edu that includes the specific day and time they are scheduled for a test. Additional information, including the link to register online, will be included in the email.

If you are not on a regular schedule for onsite work, when you receive approval from your Department Head/Program Administrator for a one-off visit, and they inform Security, they will also inform those doing the scheduling and the same process will be followed with your allotted test time. For scheduling purposes, program administrators/department heads should notify Getty of your one-off visit at least 48 hours prior to your visit.

Contractors will be scheduled with input from their management staff, similar to those in our Security, Grounds, etc. as noted above.

REGISTRATION

Receiving a test requires pre-registration. You only have to register once, which will be done online through US Labs, where you will be asked for your name, address, phone number, email address (to which they can send the QR code), whether you're with Getty or one of our contractors and the Getty site at which you work and will get the test. You will also be giving consent to be tested, when you register. The QR code you provide the nurse will link your registration to your sample. Once you've registered, the QR code you receive will be the same one you will present to the nurse for each subsequent test.

AFTER

Individuals who test positive for COVID-19 should not report to the work site and follow the Getty's return to work guidelines. If the individual receives a positive test result before being contacted by your supervisor, please notify your supervisor immediately. If the results are provided while at work, the individual will be sent home and asked to follow the Getty's return to work guidelines. All individuals who test positive will be asked to provide information concerning when and where they were last in contact with other individuals onsite so that Getty may properly follow contact tracing protocols and thoroughly clean and disinfect the area. An individual's identity will not be revealed and no medical information will be shared as part of the contact tracing process.

As directed by the Los Angeles County Public Health Department, Getty is required to provide information to the County when we have a confirmed case of COVID-19 of someone working on site. We are also required to provide contact information for the individual who tested positive, as well as anyone who was in close contact with that individual. It is our understanding that the County then does its own contact tracing, in addition to the immediate contact tracing and notification we do at Getty.

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No action is required in situations where an individual tests negative for COVID-19.

Individuals who refuse to be tested for COVID-19 as part of Getty's onsite testing program will not be allowed to remain onsite. Getty employees who refuse to be tested will be contacted by the Director or Associate Director of Human Resources to ascertain the reason for the refusal. Contractors who refuse to be tested will be contacted by designated Human Resources/Management personnel for their organization.

This testing program will begin on September 8, 2020 and will continue until further notice. Protocols are subject to change based on operational requirements, state or local requirements and/or health department/CDC recommendations.