

Getty

Foundation

**Getty Marrow  
Internships:  
Learning Community  
Leader Handbook**



# GETTY MARROW UNDERGRADUATE INTERNSHIP LEARNING COMMUNITY LEADER HANDBOOK

## INTRODUCTION

Thank you for supporting the Getty Marrow internship program by providing outstanding students who are members of groups underrepresented in careers related to museums and the visual arts with opportunities to build skills in a professional setting and make connections in the field. This document contains guidelines and useful information about hosting and mentoring an intern. The guidelines are not meant to be exhaustive, but are recommendations that follow best practices and offer resources to support the work of your organization this summer.

If you have questions, concerns, or suggestions, please do not hesitate to contact us at any time:

- Selene Preciado, Program Assistant, [spreciado@getty.edu](mailto:spreciado@getty.edu) / 310-440-6225
- Jodi Chang, Project Administration, [jochang@getty.edu](mailto:jochang@getty.edu) / 310-440-6385

## CONTENTS

[Brief History of the Program](#)

[About Deborah Marrow](#)

[Program Timeline](#)

[Program Goals](#)

[Educational Components](#)

- Arts Summit
- Learning Communities

[Learning Community Goals](#)

[Grant Funds Dedicated to Learning Communities](#)

[Reporting Requirements](#)

[How it Works](#)

[Learning Community Leader Duties](#)

[Learning Community Event Guidelines](#)

[Suggested Event Structure](#)

[Logistical Considerations](#)

[Learning Community Leader Toolbox](#)

[Web Resources](#)

[2021 Learning Community Leaders](#)

## BRIEF HISTORY OF THE PROGRAM

The Multicultural Undergraduate Internship program was launched in late 1992, following the civil unrest in Los Angeles earlier that year. Under the leadership of former Getty President Harold M. Williams, a group of senior staff at the Getty accelerated its ongoing discussions about cultural diversity. From the beginning, the primary goal of the internship program was to increase staff diversity in museums and visual arts organizations. Shifting demographics of Los Angeles meant that museums and other cultural institutions would need to attract and serve more diverse audiences, yet the staff members at most Los Angeles organizations were very homogeneous. To address this concern, the Multicultural Undergraduate Internship program was created for students from constituencies typically underrepresented in museums and the visual arts. In order to attract the best and brightest undergraduates and to make sure there are no barriers to participation, Getty offers paid internships for students who either live or attend college in Los Angeles County, and who are not required to have demonstrated a previous commitment to the visual arts.

The first interns began their tenure in June 1993 at forty-one organizations across the region. Since then, the Getty Foundation has supported over 3,400 internships at more than 160 local arts institutions, including the Getty. The program also inspired a private-public partnership between Getty and the Los Angeles County Department of Arts and Culture (formerly Los Angeles County Arts Commission), which joined the Foundation in 2000 when it began an undergraduate internship program focused on the performing and literary arts. Together this partnership forms the largest paid arts internship program in the country.