Cataloging Manuscripts, Rare Books, Drawings, Prints, and Photographs:

Getty Vocabularies, CDWA, and CCO

Workshop 2

Patricia Harpring, Managing Editor Getty Vocabulary Program 23/24 February 2023



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https://www.getty.edu/research/tools/vocabularies/workshop_2_cataloging_manuscripts.pdf

See Workshop 1: Documenting with Vocabularies, CDWA, CCO:

https://www.getty.edu/research/tools/vocabularies/cdwa vocab workshop.pdf

video of Workshop 1 presentation: https://youtu.be/HciiqfQfzjw



Goals of the Workshop

- This is Workshop 2, to be taken with Workshop 1 that covered cataloging in general
- Our goal today is to explore use of the Getty Vocabularies and CDWA/CCO cataloging guidelines for manuscripts, rare books, drawings, prints, photographs
- This presentations focuses on highlights and issues related to this topic
- For full access to all categories and fields, please see the online resources
- Note that CDWA/CCO are guidelines, not firm standardized rules; it is up to you in your local environment to establish cataloging practice and rules that work for your collection and cataloging requirements
- Please contact us with any questions: cdwa@getty.edu or vocab@getty.edu

https://www.getty.edu/research/tools/vocabularies/workshop_2_cataloging_manuscripts.pdf



Goals of the Workshop

- Note: This presentation is for educational purposes only
- Images and other information about works of art in this presentation may be under separate copyright
- Examples in this presentation are derived from the Cultural Objects Name Authority (CONA), an implementation of the CDWA and CCO standards; illustrated data is not necessarily identical to the repository's records
- Do not distribute without permission from the owner or other copyright holder

https://www.getty.edu/research/tools/vocabularies/workshop_2_cataloging_manuscripts.pdf



Resources

Presentation:

Contact us:

this one: https://www.getty.edu/research/tools/vocabularies/workshop_2_cataloging_manuscripts.pdf

similar: https://www.getty.edu/research/tools/vocabularies/cco_cdwa_for_ms_prints.pdf

video of presentation for Workshop 1: https://youtu.be/HciiqfQfzjw

vocab@getty.edu cdwa@vocab.edu

Additional materials on topics in this presentation

Topics in this presentation and others are located on the Training page: https://www.getty.edu/research/tools/vocabularies/training.html

For fuller instructions and more diverse examples for Getty Vocabularies, see https://www.getty.edu/research/tools/vocabularies/tgn_in_depth.pdf
https://www.getty.edu/research/tools/vocabularies/ulan_in_depth.pdf
https://www.getty.edu/research/tools/vocabularies/ia_in_depth.pdf
https://www.getty.edu/research/tools/vocabularies/ia_in_depth.pdf

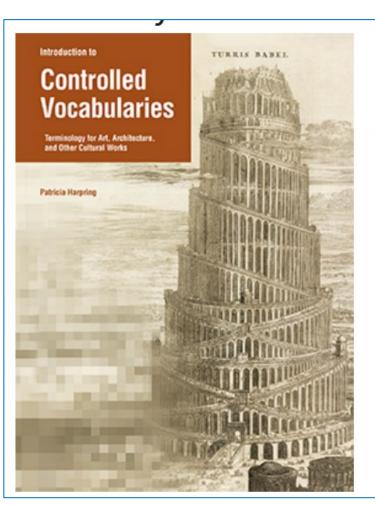
For fuller instructions and more diverse examples for CDWA, see https://www.getty.edu/research/tools/vocabularies/intro to cco cdwa.pdf and https://www.getty.edu/research/publications/electronic publications/cdwa/



Resources

https://www.getty.edu/publications/virtuallibrary/160606018X.html

Additional materials on topics in this presentation



Introduction to Controlled
Vocabularies: Terminologies for
Art, Architecture, and Other
Cultural Works

Patricia Harpring, with a foreword by

Murtha Baca

2010

258 pages

PDF file size: 29.9 MB

Read Online

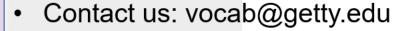
Download PDF

WorldCat



Meet the Getty Vocabulary Program

- PhD or MA in Art History, or MLIS with strong Art History
- All are recognized experts in vocabulary creation
- Cross-trained on all Getty Vocabularies



vocabularies













Meet the Getty Vocabulary Program

What do we do?

- Getty Research Institute
- Vocabs grow through contributions: We train contributors, process incoming contributions, 1000s per year
- Is data compliant with standards, within scope, correct? Updates published monthly by Getty Digital
- Outreach, workshops, individual training
- Contact us: vocab@getty.edu

vocabularies















Brief Introduction to Getty Vocabularies, CDWA, and CCO

Purpose and Context: Getty Vocabularies

Why Getty Vocabularies?

- For some users, purpose is to promote consistency in assignment of preferred terms, or to provide multiple synonyms from which to choose, in <u>cataloging and documentation</u>
- For other users, to <u>link to the unique ID</u> or otherwise reconcile to Getty Vocabularies' data
- For other users, in <u>retrieval and discovery</u>, to utilize variant terms, broader/narrower contexts, rich contextual data
- For others, <u>look-up resources</u> of information



Purpose and Context: Getty Vocabularies

- Structured, linked vocabularies: <u>AAT</u>, <u>TGN</u>, <u>ULAN</u>, <u>CONA</u>, <u>IA</u>
- <u>Relationships</u>: Thesauri, 3 relationships: equivalence (synonyms), hierarchical (broader-narrower), associative (btwn records, not hierarchical)
- <u>Standards-compliant</u>: Comply with standards for controlled vocabularies (ISO, NISO)
- Rich knowledge bases: not simple 'value vocabularies'
- <u>Authoritative</u>: Vocabularies cite authoritative sources and contributors;
 but not authoritarian (may use variant terms)
- <u>Scope</u>: Getty Vocabularies strive to be ever more multilingual, multicultural, and inclusive, within domain of visual arts
- <u>Target Domain</u>: Since 1980s, traditional audience (art and architecture domains: visual resources, catalogers, museums), plus scholars, and related disciplines (archaeology, conservation)
- <u>Collaborative</u>: Grow through contributions from expert user community:
 > 350 institutions, consortia, scholarly projects, and individual scholars



Purpose and Context

Catalog Level: item Classification: paintings

Work Type: hanging scroll [AAT 300265079] H: Current

Work Type: folding screen [AAT 300265156] H: Historical

Title: Scene of Early Spring Type: repository Lang.: English

Title: 宋郭熙早春圖 軸 Type: repository Lang.: Chinese

Creator Display: Guo Xi, Song Dynasty

Index: Guo Xi (Chinese painter, 1023 - ca.1085 CE)

[ULAN 500125758] Role: artist

Creation Date: 1072 CE; fifth year of Xining, first era of the

Shenzong Emperor, Northern Song Dynasty

Index: Start Date: 1072 End Date: 1072

Materials Display: painted scroll

Index: color (pigment) [AAT 300264870]

Index: ink [AAT 300015012]

Index: silk (silkworm material) [AAT 300014072]

Index: paper (fiber product) [AAT 300014109]

Location: National Palace Museum (Taipei, Taiwan) [ULAN 500309392]



http://vocab.getty.edu/page/cona/700002851

Find Getty **Vocabs Online**

For information about Getty Vocabularies, see this site; search "vocabularies"

Search the data, access data releases, how to contribute, editorial guidelines, training materials, news

Contact us: vocab@getty.edu

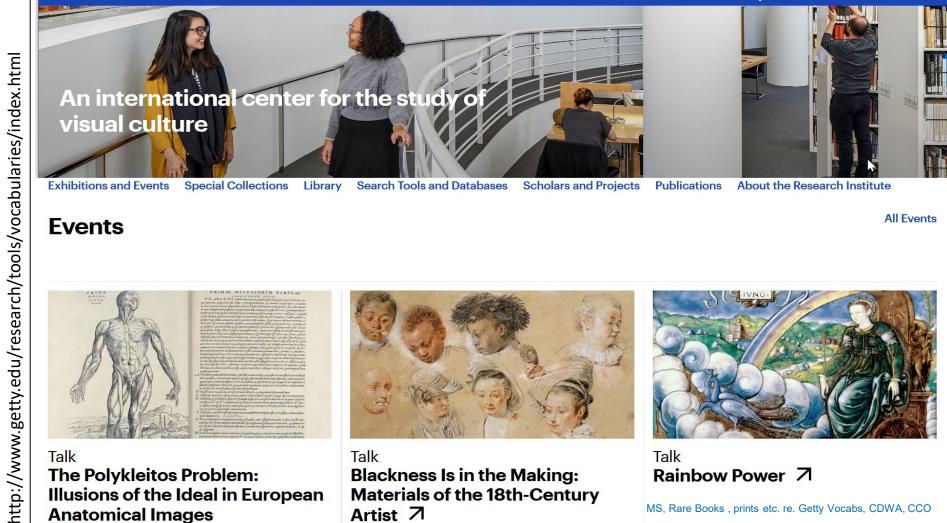
https://www.getty.edu/

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Research Institute



All Events Events



Talk **The Polykleitos Problem:** Illusions of the Ideal in European **Anatomical Images**



Blackness Is in the Making: Materials of the 18th-Century Artist 7



Rainbow Power 7

MS, Rare Books, prints etc. re. Getty Vocabs, CDWA, CCO

Find Getty **Vocabs Online**

For information about Getty Vocabularies, see this site; search "vocabularies"

Search the data, access data releases, how to contribute, editorial guidelines, training materials, news

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- Digital Collections
- Article & Research Databases
- ▶ Collecting & Provenance Research
- BHA & RILA

▼Getty Vocabularies

- ▶ Art & Architecture Thesaurus (AAT) ®
- ▶ Cultural Objects Name Authority (CONA) ®
- ▶ Getty Thesaurus of Geographic Names (TGN) ®
- Union List of Artist Names (ULAN) ®
- Contribute

http://www.getty.edu/research/tools/vocabularies/index.html

- Editorial Guidelines
- Getty Vocabularies as Linked Open Data
- Frequently Asked Questions
- ▶ Obtain the Getty Vocabularies
- Training Materials

Getty Vocabularies

NEW

The Getty vocabularies are now available as Linked Open Data. Learn more.

What is cinnabar? What is a rhyton? The Getty vocabular es contain structured terminology for art, architecture, decorative arts, archival materials, visual surrogates, nservation, and bibliographic materials. Compliant with international standards, they provide authoritative information for catalogers, researchers, and data providers. The vocabularies grow through contributions. In the new linked, open environments, they provide a powerful conduit for research and accovery for digital art history. To search the vocabularies, click on the links below.



The Art & Architecture Thesaurus (AAT)®

Catherine wheel or rose window? AAT is a structured vocabulary, including terms, descriptions, and other metadata for generic concepts related to art, architecture, conservation, archaeology, and other cultural heritage. Included are work types, styles, materials, techniques, and others.



The Cultural Objects Name Authority (CONA)®

Mona Lisa or La Gioconda? CONA compiles titles, attributions, depicted subjects, and other metadata about works of art, architecture, and other cultural



The Getty Thesaurus of Geographic Names (TGN)®

Thebes or Diospolis? TGN is a structured vocabulary, including names, descriptions, and other metadata for extant and historical cities, empires, archaeological sites, and physical features important to research of art and architecture. TGN may be linked to GIS, maps, and other geographic resources.



The Union List of Artist Names (ULAN)®

Titian or Tiziano Vecellio? ULAN is a structured vocabulary, including names, biographies, related people, and other



See What's New

 Multilingual & multi-cultural AAT: Conservation terms; Dutch: 60,600; Spanish: 55,000; Chinese: 26,000; German: 20,500

Have a Question?

- Contact the Vocabulary Program
- Subscribe to GRI News.

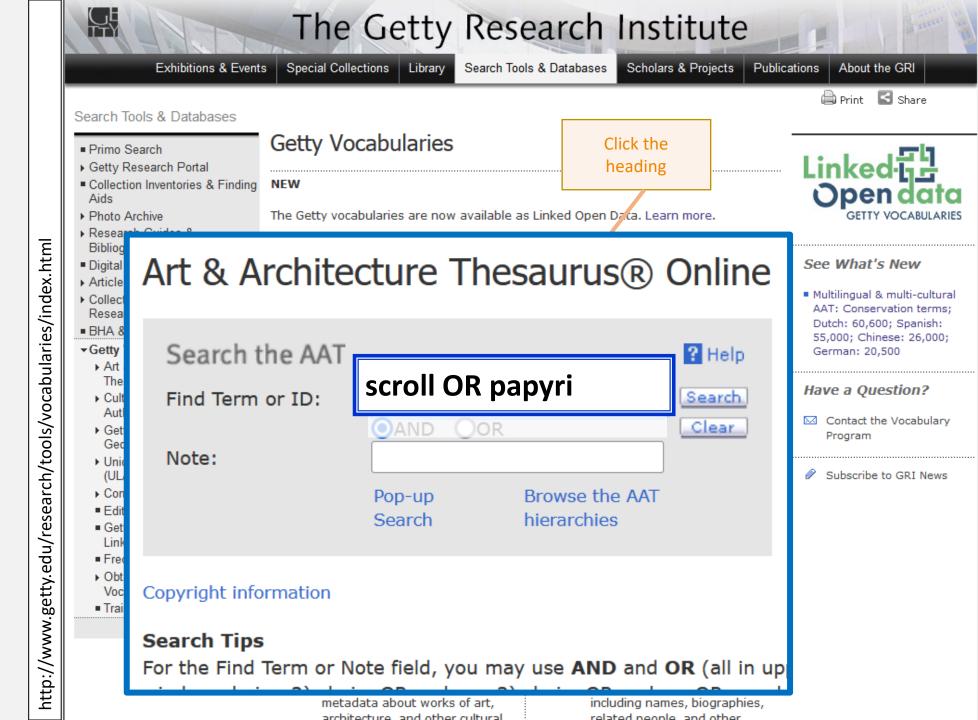
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Relational Tables
Web Services APIs
XML
LOD
SPARQL end point
OpenRefine
Reconciliation

Open Data Commons Attribution License (ODC-By) 1.0

Contact us: vocab@getty.edu

Getty



Scope and Coverage: Getty Vocabularies











- AAT, Art & Architecture Thesaurus® includes generic terms in several languages, relationships, sources, and scope notes for agents, work types, roles, materials, styles, cultures, and techniques (e.g., amphora, oil paint, olieverf, peintures à l'huile, acetolysis, 玉器, Jadekünste, sintering, orthographic drawings, Olmeca, Rinascimento, Buddhism, watercolors, asa-no-ha-toji)
- TGN, Getty Thesaurus of Geographic Names® includes names, relationships, and coordinates, with special focus on historical information for current cities, historical nations, empires, archaeological sites, lost settlements, and physical features as necessary for cataloging art; not GIS but may include coreferences to GIS and maps
 - (e.g., Diospolis, Acalán, Ottoman Empire, Mogao, Ch'ien-fu-tung, Ganges River, गंगा नदी)
- ULAN, Union List of Artist Names® includes names, relationships, notes, sources, and biographical information for artists, architects, firms, studios, repositories, patrons, and other individuals and corporate bodies, both named and anonymous; may include coreferences to other resources for same entity (e.g., Mark Rothko, Cai Xiang, 蔡襄, Crevole Master, Riza Abbasi, Altobelli & Molins, Rajaraja Museum)
- IA, Getty Iconography Authority™ includes proper names, relationships, and dates for iconographical narratives, religious or fictional characters, historical events, names of literary works and performing art; special focus on non-Western with coreferences to other resources including Iconclass for Western (e.g., Viaggio dei Re Magi, Flood of Deucalion, French Revolution, Olouaipipilele, Xibalba, Niflheim, िशव, Shiva, Bouddha couché)
- CONA, Cultural Objects Name Authority® focuses on architecture, multiples, and works depicted in other works; includes titles, artist attribution, creation dates, relationships, and location for works whether extant or destroyed (new contribution: 70,000 works from BWR) (e.g., Chayasomesvara Temple, Hagia Sofia, Αγία Σοφία, The Lacemaker, La Dentellière, Merlettaia, Lion Throne Room,神奈川沖浪, Great Wave, Die große Welle,)

Scope and Coverage



coreferen (e.g., Dios

ULAN, U informatio bodies, bo Mark Rotl

IA. Getty Id

• AAT, Art & Architecture Thesaurus® includes generic terms in several languages, relationships, sources, and scope notes for work types, roles, materials, styles, cultures, and techniques (477,898 terms) (e.g., amphora, literati (painters), oil paint, olieverf, peintures à l'huile, acetolysis, 玉器, Jadekünste, sintering, orthographic drawings, Olmeca, Rinascimento, Buddhism,



religious or fictional characters, historical events, names of literary works and performing art; special focus on non-Western with coreferences to other resources including Iconclass for Western (e.g., Viaggio dei Re Magi, Flood of Deucalion, French Revolution, Olouaipipilele, Xibalba, Niflheim, िशव, Shiva, Bouddha couché)

emakimono, watercolors, asa-no-ha-toji)

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UNIQUE IDS

LANGUAGES

PREFERENCES = views of data

DATES, HIST/CUR

RELS/LINKS--POLY

CREDIT/WARRANT

COREFERENCES

• AAT, Art & Architecture Thesaurus®

Sample record (partial)

AAT ID: 300190536

Terms:

steel engravings (pref, en-P,PN)

[1000041363] *Contrib.* [VP,BHA] *Sources*. Gascoigne 1986, Lucie-Smith 1986, Brit 2000-*

Qualifier: visual works

Date: from 1792 **Start:** 1792 **End:** 9999

steel engraving (en, SN)

[1000299348] Contrib. [VP,BHA] Sources. *

Qualifier: visual work

engravings on steel (en) (Hist)

[1000895990] *Contrib.* [Morem] *Sources*. *

gravures sur acier (fr-N, PFN)

[1000304335] Contrib. [CHIN] Sources. *

鋼版刻印 (zh_TW-P) [1000551901]

Contrib. [AS] Sources. *

gāng bǎn kè yìn (zh-Latn-pny-P)

[1000551903]] Contrib. [AS] Sources. *

staalgravures (nl-P) [1000482814]

Contrib. [RKD-AAT ned] Sources. *

gravuras em metal (pt-P)

[1000884616] Contrib. [CVAA-BR] Sources. *

Terms (cont):

grabados al acero (es-N) [1000429838] *Contrib.* [CDBP-SNPC] *Sources.* *

Stahlstiche (de-N) [1000655952]

Contrib. [IfM-SMB-PK] Sources. *

Associative Relationships

produced by ... steel engraving (printing process) [300190536]

distinguished from ... siderographs [300389774] *Date:* from early 1800s

Start: 1800 End: 9999

Hierarchical Relationships (poly)

Objects Facet

- .. Visual and Verbal Communication (G)
- Visual Works (hierarchy name) (G)
- visual works (works) (G)
- <visual works by material or technique> (G)
- prints (visual works) (G)
-<pri>rints by process or technique> (G)
- <prints by process: transfer method> (G)
- intaglio prints (G)
- engravings (prints) (G)
- steel engravings (visual works) (G)



Note: Prints made by the process of "steel engraving (printing process)," in which plates of steel or steel-faced copper are used, having replaced the use of less durable copper plates in the early 19th century... **Contrib.** [VP,BHA] **Sources**. Gascoigne 1986, Lucie-Smith 1986, Brit 2000-, *]

Chinese (traditional) 以鋼版雕刻程序製成的版畫 Contrib. [AS] Sources. *

Dutch Gravures waarbij de afbeelding is gesneden in een stalen plaat. *Contrib.* [RKD-AAT ned] *Sources.* * *German* Druck, der im Verfahren des Stahlstichs hergestellt wurde. *Contrib.* [IfM-SMB-PK] *Sources.* * *Spanish* Estampas realizadas mediante el proceso de grabado en acero....*Contrib.* [CDBP-SNPC] *Sources.* *

Contributors: VP,BHA,CHIN,AS,RKD,IfM-SMB-PK,CDPB-DIBAM

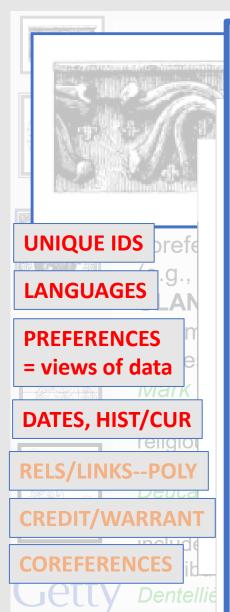
Sources: Griffiths, Prints (1996);

Hunnisett, Steel-Engraved (2020);

Koschatzky, Die Kunst der Graphik (1988);

Thes.Graph.Mat. **tgm010117**; Lucie-Smith, Thames & Hudson Dictionary of Art Terms (1986); Newman, Innovative Printmaking (1997)

Scope and Coverage



AAT ID: 300190536

Terms:

steel engravings (pref, en-P,PN)

[1000041363]

Qualifier: visual works

Date: from 1792

Start: 1792 End: 9999

steel engraving (en, SN)

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[1000895990]

gravures sur acier (fr-P, PFN)

[1000304335]

鋼版刻印 (zh-P) [1000551901]

aāna hặn kà vùn (zh D)

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Note: Prints made by the engraving (printing proc steel or steel-faced copp replaced the use of less the early 19th century...

Chinese (traditional) 以鍋 Dutch Gravures waarbij

in een stalen plaat.

German Druck, der ir NAS, RKD, IfMhergestellt wurde.

Spanish Estampas re

proceso de grabado en a por Dictionary of Art

its (1996):

der Graphik (1988);

)10117; Lucie-

Innovative

Vave. Die große Weile,) MS. Rare Books, prints etc. re. Getty Vocabs, CDWA, CCO



Associative Relationships

produced by ... steel engraving (printing process) [300190536] distinguished from ... siderographs [300389774]

Hierarchical Relationships (poly)

Objects Facet

.. Visual and Verbal Communication (G)

.... Visual Works (hierarchy name) (G)

..... visual works (works) (G)

....... <visual works by material or technique> (G)

..... prints (visual works) (G)

..... <prints by process or technique> (G)

.....<prints by process: transfer method> (G)

..... intaglio prints (G)

..... engravings (prints) (G)

..... steel engravings (visual works) (G)

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Note: Prints made by the process of "steel engraving (printing process)," in which plates of steel or steel-faced copper are used, having replaced the use of less durable copper plates in the early 19th century...

Chinese (traditional) 以鋼版雕刻程序製成的版畫 Dutch Gravures waarbij de afbeelding is gesneden in een stalen plaat.

German Druck, der im Verfahren des Stahlstichs hergestellt wurde.

Spanish Estampas realizadas mediante el proceso de grabado en acero....

> (G)

Contributors: VP,CHIN,AS,RKD,IfM-SMB-PK,CDPB-DIBAM

Sources: Griffiths, Prints (1996);

Koschatzky, Die Kunst der Graphik (1988);

Thes.Graph.Mat. tgm010117; Lucie-

Smith, Thames & Hudson Dictionary of Art Terms (1986); Newman, Innovative

Printmaking (1997)

Dise Welle,) MS

MS, Rare Books , prints etc. re. Getty Vocabs, CDWA, CCO Id

Scope and Coverage

cture Thesaurus® includes generic terms in several langus **AAT**, Art & Architecture Thesaurus® Sample record **AAT ID:** 300190536 Terms: steel engravings (pref, en-P) Contributors: VP,CHIN,AS,RKD,IfM-**UNIQUE IDS** prefe SMB-PK,CDPB-DIBAM LANGUAGES, POS Sources: Griffiths, Prints (1996); Hunnisett, Steel-Engraved (2020); Koschatzky, Die Kunst der Graphik (1988); DATES, HIST/CUR Thes.Graph.Mat. tgm010117; Lucie-**RELS/LINKS--POLY** Smith, Thames & Hudson Dictionary of Art **CREDIT/WARRANT** Terms (1986); Newman, Innovative **COREFERENCES** Printmaking (1997) steel engravings (visual works) (G)



Note: Prints made by the process of "steel engraving (printing process)," in which plates of steel or steel-faced copper are used, having replaced the use of less durable copper plates in the early 19th century...

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German Druck, der im Verfahren des Stahlstichs hergestellt wurde.

Spanish Estampas realizadas mediante el proceso de grabado en acero....

Contributors: VP,CHIN,AS,RKD,IfM-SMB-PK,CDPB-DIBAM
Sources: Griffiths, Prints (1996);
Koschatzky, Die Kunst der Graphik (1988);

Thes.Graph.Mat. **tgm010117**; Lucie-Smith, Thames & Hudson Dictionary of Art Terms (1986); Newman, Innovative Printmaking (1997)

[1000429838]

Stahlstiche (de-P) [1000655952]

n,神奈川沖浪, Great Wave, Di

Getty Vocabularies: Diversity and Inclusion, December 20

^	Top of the AAT hierarchies View of the AAT hierarchy
^	Objects Facet • Indention: br
^	Visual and Verbal Communication (hierarchy n • Sub-facets (ca
	Visual Works (hierarchy name) the context of
	· · · · · · · · · · · · · · · · · · ·
	<visual by="" dis<="" material="" or="" qualifiers="" techniqy="" th="" works="" •=""></visual>
	prints (visual works)
	<pri>prints by process or technique> Concept</pri>
^	
^	intaglio prints
	engravings (prints)
	copper engravings (visual works)
	drypoints (prints)
	line engravings (prints)
	lithographic engravings (prints) [N]
	mezzotints (prints)
	carborundum mezzotints (prints)
	sand-grain mezzotints (prints)
	niello prints
	punched engravings
	siderographs
	steel engravings (visual works)
	stipple engravings (prints)

- Indention: broader/narrower (genus/species)
- Sub-facets (called "hierarchies") establish the context of the term
- Guide terms in angled brackets
- Qualifiers display in parentheses

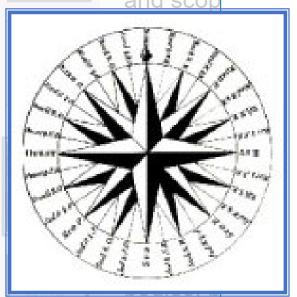
steel engravings (visual works)



Scope and Coverage



• AAT, Art & Architecture Thesaurus® includes generic terms in several languages, relationships, sources,



Mark Rot

IA, Getty I
religious o
Western w
Deucalion

CONA (

• **TGN**, Getty Thesaurus of Geographic Names® includes names, relationships, and coordinates, with special focus in development on historical information for current cities, historical nations, empires, archaeological sites, lost settlements, and physical features as necessary for cataloging art; not comprehensive and not GIS but may include coreferences to GIS and maps (5,316,468 names) (e.g., Diospolis, Acalán, Ottoman Empire, Axumite Empire, Mogao, Ch'ien-fu-tung, Leptis Magna, Machupicchu, Ganges River, गंगा नदी)

includes titles, artist attribution, creation dates, relationships, and location for works whether extant or destroyed (new contribution: 70,000 works from BWR) (e.g., *Chayasomesvara Temple, Hagia Sofia, Αγία Σοφία ,The Lacemaker, La Dentellière, Merlettaia, Lion Throne Room,神奈川沖浪, Great Wave, Die große Welle,*) MS, Rare Books , prints etc. Te. Getty, Vocabs, CDWA; CCO

• **TGN**, Getty Thesaurus of Geographic Names®

Sample record



Names:

Siena (pref,it,en-P) [47413]

Contrib. [VP,BHA,Avery]

Sources. Annuario Generale 1980.

UNESCO (1992); Williams (2010)*

Sienna [140808]

Sienne (fr-P) [1002860953]

Σιένα (el-P) [1002038443]

锡耶纳 (zh-P) [1002038446]

Сиена (ru) [1002038445]

シエーナ (ja) [1002038441]

Sienese (adj) (en) [1159549]

Senae (hist.) [181416]

Date: Medieval

Start: 800 **End:** 1500

Sena Julia (hist.) (la) [181415]

Sena (hist.) [181414]

Date: Etruscan

Start: -800 End: 200

Hierarchical Relationships (poly.)

World (facet)

...Europe (continent)

.....Italy (nation)

......Siena (province)

.....Siena (inhabited place) (Current)

World (facet)

...Europe (continent)

......Italian Peninsula (peninsula)

......Etruria (former group of political entities)

.....Siena (inhabited place) (Hist.)

Date: Late Etruscan Start: -400 End: 100

Associative Relationships

ally of Pisa ..(inhabited place) [7006082]

Date: Ghibelline allies, 13th-14th centuries Start: 1250 End: 1400

Contributors:

VP,BHA, Avery,GRI

Sources: Annuario Generale (1980); NGA/NIMA database (2003-) -129709; Library of Congress Authorities n 79013822; UNESCO World Heritage Centre [online] (1992-);

VIAF: Virtual International Authority File [online] (2009-) VIAF ID: 239842096 (Geographic)

Place Types

inhabited place

Date: settled by Etruscans (flourished

6th century BCE) Start: -800 End: 9999

AAT

city

archiepiscopal see

commune (administrative)

Date: since 1125 Start: 1125 End: 9999

cultural center university center world heritage site

Lat: 43 19 07 N (43.3180)

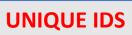
Long: 011 19 50 E (11.3300)

Elevation: 1056.430 feet (322.0000 meters)

Note: Siena was founded as an Etruscan hill town; later was the Roman city of Sena Julia (3rd century BCE). It flourished under the Lombard kings (6th century CE) and was

Medieval self-governing commune ...





LANGUAGES

PREFERENCES

= views of data

DATES, HIST/CUR

RELS/LINKS--POLY

CREDIT/WARRANT

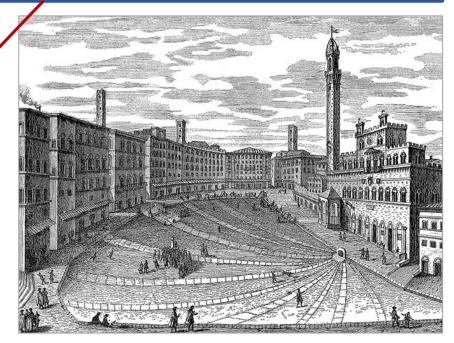
COREFERENCES

*	Top of the TGN hierarchy (hierarchy root) World (facet) View
	<u>Europe</u> (continent)
→	<u>Etruria</u> (former group of political entities)
	Arezzo (inhabited place) [N]
	<u>Bologna</u> (inhabited place) [N]
	Chianciano Terme (inhabited place) [N
	<u>Fiesole</u> (inhabited place) [N]
	Kainua (deserted settlement) [N]
	La Foce (inhabited place) [N]
	Orte (inhabited place) [N]
	Orvieto (inhabited place) [N]
\sim	<u>Perugia</u> (inhabited place) [<u>N</u>]
*	<u>Pisa</u> (inhabited place) [<u>N</u>]
	<u>Populonia</u> (inhabited place) [<u>N</u>]
	<u>Siena</u> (inhabited place) [N]
*	<u>Tarquinia</u> (deserted settlement) [N]
	<u>Veio</u> (deserted settlement) [N]
	<u>Vetulonia</u> (inhabited place) [N]
_	<u>Volterra</u> (inhabited place) [<u>N</u>]

- /iew of the TGN hierarchy
 - Indention: broader/narrower (whole/part(former group of political entities))
 - Historical hierarchical view of places
 - Place Types display in parentheses

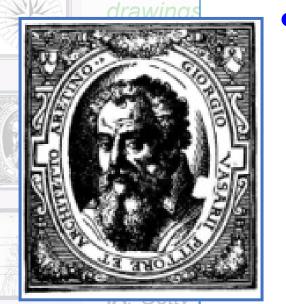
Place

Siena (Etruria)



Scope and Coverage

• AAT, Art & Architecture Thesaurus® includes generic terms in several languages, relationships, sources, and scope notes for agents, work types, roles, materials, styles, cultures, and techniques (e.g., amphora, oil paint, olieverf, peintures à l'huile, acetolysis, 玉器, Jadekünste, sintering, orthographic



religious c
Western v
Deucalion
CONA. Co

ULAN, Union List of Artist Names® includes names, relationships, notes, sources, and biographical information for artists, architects, firms, studios, repositories, patrons, other individuals and corporate bodies, both named and anonymous; may include coreferences to other resources (1,470,142 names) (e.g., Mark Rothko, Cai Xiang, 蔡襄, Crevole Master, Riza Abbasi, Rajaraja Museum, I. M. Pei & Partners, Ahuitzotl, William Kentridge, Frida Kahlo)

includes titles, artist attribution, creation dates, relationships, and location for works whether extant or destroyed (new contribution: 70,000 works from BWR) (e.g., *Chayasomesvara Temple, Hagia Sofia, Αγία Σοφία ,The Lacemaker, La Dentellière, Merlettaia, Lion Throne Room,神奈川沖浪, Great Wave, Die große Welle,*) MS, Rare Books, printsletc. Tel Getty, Vocabs, CDWA, CCO lo

• **ULAN**, Union List of Artist Names®







TGN

UNIQUE IDS

LANGUAGES

PREFERENCES

= views of data

DATES, HIST/CUR

CREDIT/WARRANT

COREFERENCES

ULAN ID: 500060426 Names:

Katsushika Hokusai (en,ja-trans) [1500235399]

Contrib. [VP,CCA, Avery]

Sources. Bowie (1964), Grove (2022), Met (2003)*

Hokusai (en,ja-trans) [1500235408]

Date: name taken by the artist in 1798, and used for his prints and paintings

Start: 1798 End: 9999 葛飾 北斎 (ja) [1500705416]

Shunrō (en,ja-trans) *Date:* gō (artist's name), used in his years of training, when painting hosoban (narrow prints) [1500235400]

Sōri (en,ja-trans) Date: gō used in early career, named taken from his Rinpa-school master Tawaraya Sōri [1500235401]

RELS/LINKS--POLY Kakō (en,ja-trans) Date: used for the production of commecial prints and books [1500235402]

Tatsumasa (en,ja-trans) **Date:** used for the production of privately published illustrations [1500235403]

Display bio: (Japanese printmaker, painter, 1760-1849

Birth date: 1760 Death date: 1849

Nationalities:

Japanese (pref)

Roles:

AAT artist printmaker painter designer calligrapher

> draftsman landscapist marine artist figure artist

Gender: male

ukiyo-e artist

Birth and Death Places:

Born: Tokyo (Kanto, Japan)) (inhab place)

Died: Tokyo (Kanto, Japan)) (inhab place)

Events:

active: Tokyo (Kanto, Japan)) (inhab place)

..... in Edo, modern-day Tokyo

Associative Relationships:

teacher of Taito, Katsushika, II

.....(Japanese printmaker, active ca. 1820-1850)

child of Nakajima Ise

.....(Japanese mirror maker, 18th century)

possibly identified with ... Toshūsai Sharaku (Japanese printmaker, active 1794-1795)

Contributors:

VP, Avery, GRL, BHA, CCA

Sources: Bowie, Drawings of Hokusai (1964);

Grove Dictionary of Art online (1999-2002);

Library of Congress Authorities n 80043599;

Metropolitan Museum of Art [online] (2003-);

Bouquillard, Hokusai: First Manga Master (2007)

Top of the ULAN list / hierarchy Wiew of t Persons, Artists (ULAN facet) Katsukawa Shuntei (Japanese illustrator, printmaker, and painter, 1770-1820) Katsukawa Shunzan (Japanese printmaker, active 1782-17 Katsuki, Liane (Brazilian jewelry designer, active late 20th century)

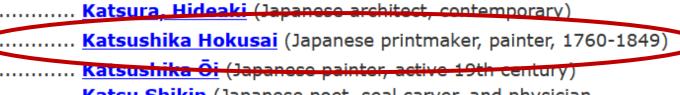
1430-1473)

View of the ULAN hierarchy

- Indention: broader/narrower (instance)
- Corporate Bodies can have more levels
- Display Biography displays in parentheses

2-17 Dis

*Person*Katsushika Hokusai



Katsumoto, Hosokawa (Japanese administrator, architect,

.... <u>Katsu Shikin</u> (Japanese poet, seal carver, and physician, 1739-1784)

...... Katsumoto, Fujio (Japanese painter, 1926-1984)



.... Corporate Bodies (ULAN facet)





established in 1967)		

Scope and Coverage



• AAT, Art & Architecture Thesaurus® includes generic terms in several languages, relationships, sources, and scope notes for agents, work types, roles, materials, styles, cultures, and techniques (e.g., amphora, oil paint, olieverf, peintures à l'huile, acetolysis, 玉器, Jadekünste, sintering, orthographic drawings, Olmeca, Rinascimento, Buddhism, watercolors, asa-no-ha-toji)



IA, Getty Iconography Authority™ includes proper names, relationships, and dates for iconographical narratives, religious or fictional characters, historical events, names of literary works and performing art; special focus on non-Western with coreferences to other resources (७,२०० terms) (e.g., Xibalba, Yemonja, शिव, Shiva, Bouddha couché, Flood of Deucalion, Viaggio dei Re Magi, French Revolution, Olouaipipilele, Niflheim, Mithras)

includes titles, artist attribution, creation dates, relationships, and location for works whether extant or destroyed (new contribution: 70,000 works from BWR) (e.g., *Chayasomesvara Temple, Hagia Sofia, Αγία Σοφία ,The Lacemaker, La* Dentellière, Merlettaia, Lion Throne Room, 神奈川沖浪, Great Wave, Die große Welle,) MS, Rare Books, printsietc. Tei Getty, Vocabs, CDWA, CCO.

• IA, Getty Iconography Authority™

Sample record

IA ID 901000085

Names

Avalokiteśvara (pref-en) [5000191]

Qualifier: Buddhist bodhisattva

Date: name occurs in Sanskrit by 7th century

Start: 600 End: 9999 Contrib: VP,BHA,BWR

Sources: Bowker (1997); Dunhuang (2010)

Avalokitesvara [5001067]

Avalokitesvara [5003150]

अवलोकितेश्वर (sa) [5001068]

Spyan ras gzigs [5002309]

UNIQUE IDS

LANGUAGES

PREFERENCES

= views of data

DATES, HIST/CUR

RELS/LINKS--POLY

CREDIT/WARRANT

COREFERENCES

Hierarchical Relationships

Top of the IA hierarchies

Legend, Religion, Mythology

Buddhist iconography

Buddhist characters

Avalokiteshvara (Buddhist iconography)

Vocab links

role/characteristic is ... Bodhisattva [AAT] symbolic attribute is ... lotus [AAT] culture/religion is ... Mahayana (Buddhism) [AAT] culture/religion is ... Theravada (Buddhism) [AAT]

AAT TGN ULAN CONA

Associative Relationships

associated with Krishna (Hindu iconography) counterpart is Guanyin (Buddhist iconography)

Display Date: veneration in India flourished ca. 3rd-7th

centuries Start: 200 End: 9999

Note The bodhisattva of infinite compassion and mercy; embodies the compassion of all Buddhas. Known in over 100 manifestations; is portrayed in different cultures as either female or male, as

Contributors VP,BHA,BWR

Sources Bowker, Oxford Dictionary of World Religions (1997); Huntington, Art of Ancient India (1985); Encyclopedia Britannica Online (2022-);

LC: LC control no.: **sh** 85010492



View of the IA hierarchy

- Indention: broader/narrower (instance)
- Guide Terms in angled brackets
- Qualifying description in parentheses

Character

Avalokiteśvara (Buddhist bodhisattva)



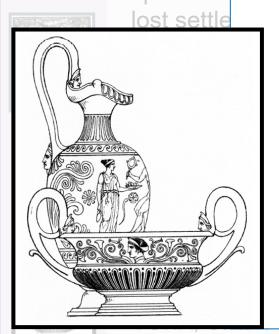
Scope and Coverage





• AAT, Art & Architecture Thesaurus® includes generic terms in several languages, relationships, sources, and scope notes for agents, work types, roles, materials, styles, cultures, and techniques (e.g., amphora, oil paint, olieverf, peintures à l'huile, acetolysis, 玉器, Jadekünste, sintering, orthographic drawings, Olmeca, Rinascimento, Buddhism, watercolors, asa-no-ha-toji)

• TGN, Getty Thesaurus of Geographic Names® includes names, relationships, and coordinates, with special focus on historical information for current cities, historical nations, empires, archaeological sites.



CONA, Cultural Objects Name Authority® titles, artist attribution, creation dates, relationships, and location for works; focuses on architecture, multiples, works depicted in other works, lost works, designed but not built (107,493 titles) (e.g., Hagia Sofia, Αγία Σοφία, Adinatha Temple, Flatiron Building, The Lacemaker, Merlettaia, La Dentellière, Lion Throne Room, 神奈川沖浪, Great Wave, Die große Welle)

includes titles, artist attribution, creation dates, relationships, and location for works whether extant or destroyed (new contribution: 70,000 works from BWR) (e.g., *Chayasomesvara Temple, Hagia Sofia, Αγία Σοφία ,The Lacemaker, La Dentellière, Merlettaia, Lion Throne Room,神奈川沖浪, Great Wave, Die große Welle,*) MS, Rare Books, printsjetc, rest Getty, Vocabs, CDWA, CCO.

CONA, Cultural Objects Name Authority®

Sample record

CONA ID: 700002923

Titles/Names:

Temple of Heaven (pref- en)

[1000016889]

Display Date: renamed in the

16th century *Start:* 1521 *End:* 9999

Contrib: JPGM,BWR,BHA

Sources: BWR database (2019); Great Buildings (2000); UNESCO WHC (1992)

Tian Tan (zh-tr) [1000016890]

T'ien-t'an (zh-trl) [1000019041]

Tiantan [1000016892]

Temple du Ciel (fr) [1000019264]

DATES, HIST/CUR emplo del Cielo (es)

[1000019265]

RELS/LINKS--POLY mmelstempel (de) [1000019266]

·壇 (zh) [1000016894] **CREDIT/WARRANT**

坛 (zh) [1000016893]

천단 (ko) [1000019043] **COREFERENCES**

Catalog Level: item

Work Types:

temple complex

Classification:

Architecture

Creation Date:

construction 1406-1420: extended 16th century

Start: 1406 *End:* 1420

Qualifier: construction

Creator Display

first built by Ming Chengzu, extended by Ming Shizong renovated by Qianlong

[ULAN 500356295]

Role: patron/38121

[ULAN 500372663]

Role: patron/38121 [ULAN 500372572]

Role: patron/38121

Locations:

AAT

Location current Beijing (Beijing Shi (municipality), China)

TGN

AAT

AAT

TGN

ULAN

CONA

CONAIA

(nation) Address Note: +39.913889,+116.391667 *Dimensions* [display] entire complex: 237 hectares

Mat & Tech [display] wood and stone

wood AAT 300011914 | stone AAT 300011176]

Style: Chinese [AAT 300018322] | Taoist [AAT 3001

General Subject:

architecture *Type:* isness

religion and mythology *Extent*: purpose

Specific Subjects:

Heaven [AAT 300185658] Extent: dedication

Chinese heaven [IA 901002236]

Note: Large religious complex in the old outer city comprises three buildings are built in a straight line

Contributors:

JPGM; VP; GRISC; BHA; BWR;

Sources: Built Works Registry **BWR3792244**; Library of

Congress Authorities online (2002-) n2011019454;

Fodor's Travel (2016); J. Paul Getty Museum, collections online (2000-); Great Buildings Online (1997-); UNESCO

World Heritage Centre [online] (1992-) Ref: 881

UNIQUE IDS

LANGUAGES

PREFERENCES

= views of data

	Top of the CONA Hierarchy	View of the CONA hie		
	Built Works (CONA facet)			
	or who			
	Abbadia San Salvatore (abbey); Creator: unavailable	e; 1035; Siena (Toscana, ta		
	Abba Libanos Church (church); Creator: unavailable			
	Abbatiale Saint-Ouen (abbey); Jean de Bayeux I (Fre	ench architect; construct • Work T		
	16th centuries; Rouen (Haute-Normandie, France)	Consat		
	associat; 1043; Departement de la Haute-Loire (A			
	(Izmir, Turkiye)			
	Temple Emanu-El (temple); Sylvain Schnaittacher; Bakewell & Brown; Ber Temple (
	G; 1928; San Francisco (San Francisco, California, United States)			
	C; 1929; New York (New York, United States)			
	Temple of Apedemak (temple); unknown Nubian, mid 1st century CE; Athar an Nagʻa			
	(Nahr an Nil, As Sudan)			
-				
	by Ming Sh; construction 1406 to 1420; ext; Beijing (Zhongguo)			
	Circular Mound Altar (altar); original construction: the Jiajing Emperor; built in 1530,			
	rebuilt in 1740; Beijing (Beijing Shi, Zhongguo)			
15th century; rebuilt after fire of 1889; Beijing (Zhongguo)				
	Imperial Vault of Heaven (shrine); during the reign of the Yongle Emperor of Ming			
Dynasty; original, temple complex was c Beijing (Zhongguo)				
				Temple of Isis (temple); begun by Ptolemy II (Ancier
	2nd century BCE; Filah, Jazirat (Aswan, Misr, Africa,			



- tion: broader/narrower (instance ole/part)
- Terms in angled brackets
- Type in parentheses
- tenated "label"

of Heaven



• CONA, Cultural Objects Name Authority®





Sample record

ID: 700009009

Titles/Names:

Pages from Diamond Sutra Illustrated

Booklet

Painting / Album / 繪畫 / 相冊

金剛經說法圖

Class: manuscripts

Work Type: booklet

Date: ca. 901/950

ULAN

AAT

AAT

Creator: unknown Five Dynasties

Materials: ink and pigments

on paper

Dimensions: 14.7 × 21.5 cm

 $(5.13/16 \times 8.7/16 in.)$

Inscriptions: verso: in cartouche and full page, Chinese: [Inscription Translation: In cartouche: The eighth great spiritual Vaira who receives requests.]

Location:

current: British Museum

(London, England, United

Kingdom)

ULAN

Repository Numbers:

1919,0101,0.212.1-2 (Ch.xi.001-2)

discovery: Qianfodong (Gansu

province, China)

TGN

Note: Two-page leaf in a booklet copy of the Diamond Sutra ...

Associative Relationship

former context was....

Mogao Cave 17 (built work)

Hierarchical Relationship

Movable Works

....Pages from Diamond Sutra

Provenance: Collected by Sir Marc Aurel Stein; Acquisition date 1919

General Subject:

religion and mythology text

Specific Subjects:

Diamond Sutra (literary work)
Buddha (Buddhist character)
Subhuti (Buddhist character)
Vajrapani (Buddhist character)

language: Chinese

AAT TGN ULAN CONA CONA IA

Contributors: VP, Mogao

Sources: British Museum [online] (1999-)

Agnew, Reed, Ball, Cave Temples of

Dunhuang (2018)

MS, Rare Books , prints etc. re. Getty Vocabs, CDWA, CCO

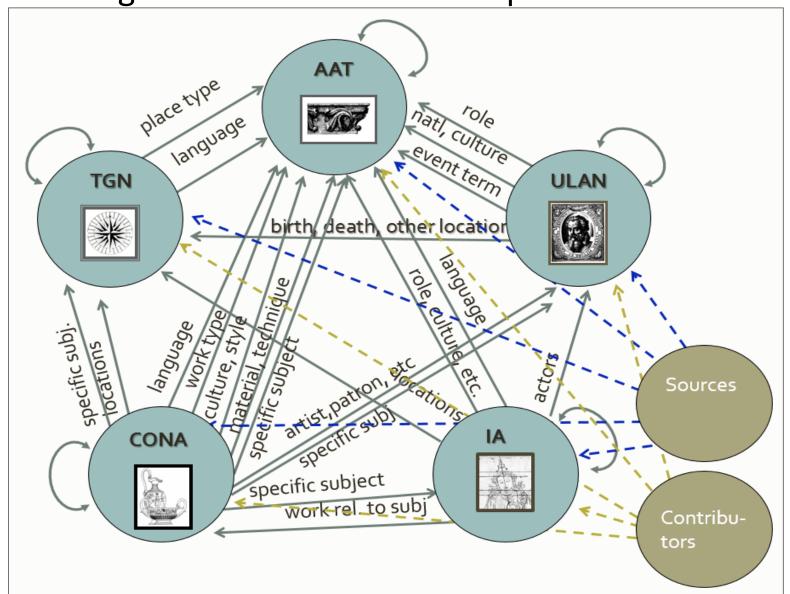
Vocabularies' structure and practice can facilitate diverse points of view

Multilingual terminology and interconnectedness, along with preferences, allows for multiple points of views

Getty

Languages and Linking = Multiple Views

• Multilingual context & relationships between records



Purpose and Context: CDWA, CCO

Why CDWA and CCO Standards?

- Both CCO and CWDA are the result of consensus reached by committees who met repeatedly over time, with decisions then reviewed by advisory committees of experts
- These groups represented a broad spectrum of prominent professionals in the museum, art library, visual resources, special collection, and archives communities
- Both CDWA and CCO committees agreed on sets of elements and rules for cataloging based on existing common practice in their professions, some of which had existing standards, which should not contradict the CDWA and CCO model
- But going further, to advise best practice for documenting cultural heritage works
- To both <u>uniquely identify the works</u> for maintenance by the responsible institution and to researchers
- And to provide enough additional information to <u>allow scholarly research</u>



CDWA



Categories for the Description of Works of Art

www.getty.edu/research/publications/electronic_publications/cdwa/

- CDWA serves a set of <u>guidelines outlining best practice</u> for documenting works of art, architecture, and other cultural works; use of the CDWA guidelines will contribute to the integrity and longevity of data
- CDWA also provides a conceptual framework to which art information structures may be mapped, in order to inform about the content of data elements, to give end-users consistent, reliable access to information, regardless of the system or data model in which it resides
- CDWA has been mapped to or used as the basis for various art cataloging and information systems. CDWA is mapped to the <u>Cultural Objects Name Authority (CONA)</u>



CDWA categories

- For the Work
- For Images of the Work
- For Authorities
- It is a comprehensive set of 540 elements
- 10 core elements
- Outside the core, institutions should decide which other elements are necessary for their requirements

Getty

CDWA

http://www.getty.edu/research/publications/electronic publications/cdwa/

- Object/Work CORE
- Classification
- Orientation/Arrangement
- Titles or Names
- State
- Edition
- Measurements CORE
- Materials and Techniques
- Facture
- Physical Description
- Inscriptions/Marks
- Condition/Examination History
- Conservation/Treatment History
- Creation
- Ownership/Collecting History
- Copyright/Restrictions

- Styles/Periods/Movements
- Subject Matter CORE
- Context

CORE

- Exhibition/Loan History
- Related Works
- Related Visual Documentation
- Related Textual References
- Critical Responses
- Cataloging History
- Current Location CORE
- Descriptive Note
- Person/Corporate Body Authority
- Place/Location Authority
- Generic Concept Authority
- Subject Authority

How to Use CDWA Online

CDWA Definitions of Categories

Definition: An indication of the level of cataloging represented by the record, based on the

Definition: The kind of object or work described (e.g., refectory table, altarpiece, portfolio,

Definition: A description of the date or range of dates when the object/work type is or was

prints etc. re. Getty Vocabs, CDWA, CCO

physical form or intellectual content of the material (e.g., group, subgroup, volume, item, first-

https://www.getty.edu/research/publications/electronic_publications/cdwa/definitions.html

Categories for the Description of Works of Art

PDF version for printing

Definitions of Categories

OBJECT, ARCHITECTURE, OR GROUP

1. Object/Work Core
 Definition: An identification of the type and number of works described.

2. Classification Core

3. Titles or Names Core

4. Creation Core

5. Styles/Periods/Groups/

6. Measurements Core

7. Materials and Technique

■ 8. Inscriptions/Marks

9. State

■ 10. Edition

■ 11. Facture

12. Orientation/Arrangeme

■ 14. Condition/Examination History

■ 15. Conservation/Treatment History

■ 13. Physical Description

1.3.1. EARLIEST DATE

1.1. CATALOG LEVEL Core

1.2. OBJECT/WORK TYPE Core

1.3. OBJECT/WORK TYPE DATE

drawing, drinking vessel, basilica, dome).

applicable (e.g., 1887, 1946-1972, from 500 BCE).

level).

Click on category name, you will go to the definitions for that category and subcategories /elements/

Home

Introduction

Overview of

Definitions of

Categories

Categories

CDWA Lite

CATEGORIES:

ARCHITECTURE,

Object/Work •

Classification •

Styles/Periods/

Titles or Names .

CDWA

OBJECT,

OR GROUP

Creation •

Groups/

General Guidelines

E.g.,
Object/Work
Category in
the example

fields

Getty

How to Use CDWA Online

CDWA Full Guidelines for Categories

https://www.getty.edu/research/publications/electronic_publications/cdwa/definitions.html

To see full discussion and guidelines, click on Object/Work in lefthand navigation

```
Categories for the Description of Works of Art
                        1. Object/Work
                         EFINITION
Home
Introduction
                        An identification of the type and number of works described.
General Guidelines
                         SUBCATEGORIES
Overview of
Categories
                                 ■ 1.1. Catalog Level Core
Definitions of
                                 ■ 1.2. Object/Work Type Core
Categories
                                 ■ 1.3. Object/Work Type Date
CDWA Lite
                                    ■ 1.3.1. Earliest Date
                                    ■ 1.3.2. Latest Date
CDWA
                                ■ 1.4. Components/Parts
CATEGORIES:
                                    ■ 1.4.1. Components Quantity
OBJECT,
                                    ■ 1.4.2. Components Type
                                 ■ 1.5. Remarks
ARCHITECTURE
                                 ■ 1.6. Citations
OR GROUP
                                    ■ 1.6.1. Page
Object/Work •
                                 Examples
Classification •
Titles or Names •
                        GENERAL DISCUSSION
Creation •
                        This category identifies the logical focus of discussion. It describes what the w
Styles/Periods/
                        possible to find works of a particular type and their components.
```

Works of art or architecture may be considered a single item, or they may be



Groups/

If the CDWA
Guidelines
suggest values
for a given
subcategory/
field should be a
controlled
extensible list,
CDWA will list a
few values as
examples

To see values in use in an application of CDWA, go to the CONA counterpart

Ask us for the current list: vocab@getty.edu

How to Use CDWA Online

Materials/Technique Extent in CDWA: sample values

https://www.getty.edu/research/publications/electronic_publications/cdwa/8materials.html#RTFToC3

Categories for the Description of Works of Art

Home

Introduction

Overview of

Categories

Definitions of Categories

CDWA Lite

CDWA

CATEGORIES:

OBJECT,

ARCHITECTURE,

OR GROUP

Object/Work •

Classification •

Titles or Names •

Creation •

Styles/Periods/

Groups/

Movements

Measurements •

Materials and Techniques •

Inscriptions/ Marks

7. Materials/Techniques

DEFINITION

The substances or materials used in the creatic production or manufacturing techniques, proce information includes a description of both the r they were put together.

SUBCATEGORIES

- 7.1. Materials/Techniques Description
- 7.2. Materials/Techniques Flag
- 7.3. Materials/Techniques Extent
- 7.4. Materials/Techniques Role
- 7.5. Materials/Techniques Name
- 7.6. Material Color
- 7.7. Material Source Place
- 7.8. Watermarks
 - 7.8.1. Watermark Identification
 - 7.8.2. Watermark Date
 - 7.8.2.1. Earliest Date
 - 7.8.2.2. Latest Date

7.3. Materials/Techniques Extent

DEFINITION

The specific part of a work composed of a certain material manufactured or created utechnique.

EXAMPLES

overall

surface

statue

base

lid

backing board

lower panel

glaze

DISCUSSION and GUIDELINES

Optional: As necessary, record the part of the work to which the media or technique lower case.

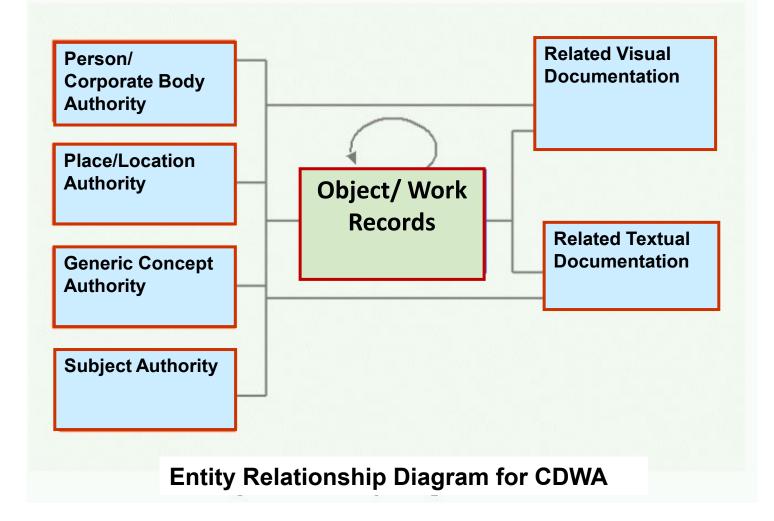
Works of art can be made up of many different parts, each composed of different ma

S, Rare Books, prints etc. re. Getty Vocabs,

CDWA

- Relationships are critical to the CDWA model
- Links include the following:
 - object/work to another object/work, groups
 - related "authorities"
 - related images, sources

http://www.getty.edu/research/publications/electronic_publications/cdwa/

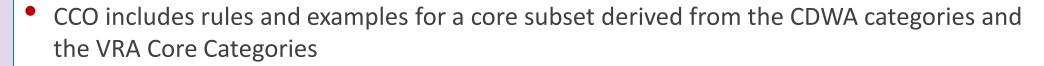


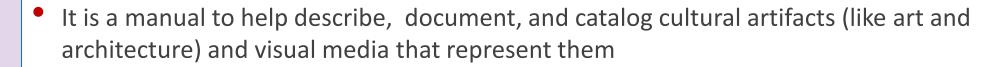


CCO

Cataloging Cultural Objects

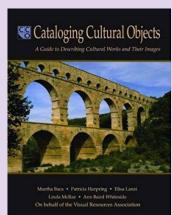
https://vraweb.org/resourcesx/cataloging-cultural-objects/





- Use it to create sharable metadata; build common practice for museums, digital libraries, and archives; complement diverse data structure and value standards in any system; improve discovery and access of cultural works
- Promotes good descriptive cataloging and reduces redundancy, builds a foundation of shared documentation, creates data sharing opportunities, enhances end-user access across institutional boundaries, and complements existing standards (AACR)







- For the Work
- For Images of the Work
- Authorities
- 116 elements total
- 10 core elements



CCO

https://vraweb.org/resourcesx/cataloging-cultural-objects/

Chapter 1: Object Naming Work Type / Title

Chapter 2: Creator Information

Creator / Creator Role

Chapter 3: Physical Characteristics

Dimensions / Materials and

Techniques /

State and Edition/Additional

Physical Characteristics

Chapter 4: Stylistic and

Chronological Information

Style / Culture / Date

Chapter 5: Location and Geography

Current Location / Creation Location

/ Discovery Location/ Former

Location

Chapter 6: Subject

Subject

Chapter 7: Class

Class

Chapter 8: Description

Description / Other Descriptive

Notes

Chapter 9. View Information

View Description / View Type /

View Subject / View Date

Authority 1: Personal and

Corporate Names

Authority 2: Geographic Places

Authority 3: Concept Authority

Authority 4: Subject Authority



Key Principles of Good Cataloging

Common Practice and Best Practice

- What is the focus? Establish the logical focus of each Record:
- a single item
- a work made up of several parts
- a physical group or collection of works
- an image of a work
- Cataloging rules: Follow the CDWA/CCO rules; make and enforce additional local rules to allow effective retrieval, repurposing, exchange, and linking of information
- Terminology: Use published controlled vocabularies, such as Getty Vocabularies.
 Use local controlled lists as necessary

- Consistency: Be consistent in all aspects of entering data and in establishing relationships between entities
- Metadata standards: Ensure that your underlying data structure, including relationships, is compliant with (or mappable to) established metadata standards
- Your system: As far as is possible, do not allow limitations of a cataloging system to cause distortion of the data
- E.g., do not put two values into one field due to system limitations. Your system will change in the future; your data should survive migration



Key Principles of Good Cataloging

Common Practice and Best Practice

Include Core Fields

Catalog Level Classification

Work Type

Title

Creator

Creation Date

Subject

Current Location

Dimensions

Materials & Techniques

- Display information is separate from indexing: Express nuance to end user, index using rules or controlled values
- **Unknown and undetermined:** For core fields, do not omit values, *unknown*, *undetermined*, *unavailable*

- Unknown and unknowable:
 Information unknown to scholarship,
 or unknown only to the cataloger
- Broad and correct vs specific and wrong: Indexing or text, do not assume, do not state more than is known
- Use authoritative sources: Cite your sources
- Employ unbiased and inclusive description and indexing: Respect and accommodate multiple points of view



Catalog Level Classification **Work Type** Title **Creators Creation Date Subject Current Location Dimensions** Materials & **Techniques**

If core information is unavailable, fill in the field with "unavailable" or another appropriate term

Minimum Data

Catalog Level: item

Classification: manuscripts Work Type: detached leaf

Title: A Battle from the Trojan War

Creators:

scribe: unknown French

illuminator: First Master of Bible Historiale of Jean

de Berry

Creation Date: ca. 1390 /1400

Culture: French

General Subject: history and legend | text
Specific Subjects: Trojan War | battle

Current Location: J. Paul Getty Museum

(Los Angeles, California, USA)

Repository Number: 83.MP.146.3

Location: creation: Paris (France)

Dimensions: 38.3 x 29.8 cm (15 1/16 x 11 3/4 in.) **Mat & Tech:** tempera colors, colored washes, gold

leaf, and ink on parchment



Exhaustivity

- How many aspects of a work will you catalog?
- Only core fields, or do you need others?
- How many terms do you assign to each indexing field of a work record?

Catalog Level
Classification
Work Type
Title
Creator
Creation Date
Subject
Current Location
Dimensions
Materials &
Techniques

Catalog level: volume Class.: manuscripts

Work Type: gradual

Title: Gradual for Monastic Use

Creator: illumination: workshop of: Pacino di

Bonaguida; patron: probably Augustinian

Creation Date: 1303/1340

Style: Gothic Culture: Augustinian

General Subject: text

Specific Subject: chants | Mass extent: theme

Italian rotunda extent: script

Italian extent: language

Current Location: Museum of Fine Art (Boston,

Massachusetts) **ID**: 01.6454 **Credit Line**: Bequest of Mrs. Arthur Croft—The Gardner Brewer Collection

Creation Location: Florence (Italy)

Dimensions: 174 folios; overall (page dimensions):

35.7 x 26.2 cm (14 1/16 x 10 5/16 inches)

Mat. & Tech.: tempera and ink on parchment;

bindings of calfskin over boards with metal clasps

Descriptive N.: A gradual (a liturgical book, containing chants for the Mass) for monastic use, probably the Augustinian order, with 174 folios (ff.) and 2 leaves:

ff. 1 - 109: Gradual: Temporale and Sanctorale

ff. 109v - 113: Litany

ff. 114 - 160: Gradual: Temporale (continued)

ff. 161 - 168: Temporale sequences







Overview of Selected Issues: Applying CDWA, CCO Indexing with Getty Vocabularies

Issues re. Work Type, Classification

First—

Establish the focus of the record

- Are you creating a record for the digital image of the illumination?
- Are you creating a record for a work?
- If so, for which work? Are you creating a record for the page as a component? Or for the volume as a whole? Maybe for a group?

group



volume



folio



illumination



image





Catalog Level

item volume album group subgroup collection series set multiples component box fond portfolio suite

Issues re. Work Type, Classification

https://www.getty.edu/research/publications/electronic_publications/cdwa/1object.html#RTFToC2a

Label the focus of the record:

Catalog Level

Catalog Level indicates the type or scope of the record

Record Type

- May be necessary for organization
- E.g., Movable Works, Built Works, Conceptual Works, Visual Surrogates

volume



folio



illumination



image



https://www.getty.edu/research/publications/electronic_publications/cdwa/1object.html https://www.getty.edu/research/publications/electronic publications/cdwa/2classification.html

- Classification designates the broad category into which the work is placed; may be the curatorial department of the repository
- Work Type (or Object Type) identifies what the work is, physical form, function, or materials/techniques of creation

Catalog Level item Classification: drawings paintings Title A Prince Restrains a Rampaging Elephant **Creator** unknown Indian **Creation Date**: ca. 1780 Current Location Philadelphia Museum of Art (Philadelphia, Pennsylvania, USA); Catalog Level: item **Classification:** drawings paintings **Work Type:**

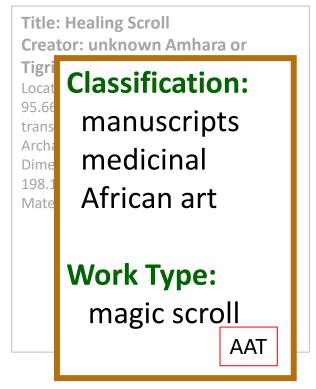
watercolor drawing



Issues re. Work Type, Classification

Classification

- May have multiple Classification terms
- Based on organizational scheme of a particular repository or collection; purpose is to place work within a broader context
- Group the work with other works on the basis of similar characteristics, including materials, form, shape, function, region of origin, cultural context, or historical or stylistic period







CONA ID: 700009456

Classification

- Varies from collection to collection
- •What is "prints and drawings" in a museum may be "rare books" or "special collections" in a library

Issues re. Work Type, Classification

Class: Prints and Drawings

Title: Alberti Dvreri pictoris et architecti praestantissimi De

vrbibvs...", 1535

Artist: Albrecht Dürer (German, 1471–1528)

Publication Location: Paris: Officina Christiani Wecheli

Creation Date: 1535

Materials: illustrated book; 78 pages; H: 13 3/4 in. (35 cm)

Current Location: Metropolitan Museum of Art (New York, New York).

Catalog Level: item

Classification:

prints and drawings

Work Type: illustrated book

AAT

aive

section of "Underweysung der Messung" is the first scientific treatment of perspective by a northern European artist, and its very placement in his treatise on geometry emphasizes the importance of perspective as a branch of mathematics, not merely as a technique of painters and architects. The practical application of geometrical theory reappears in Dürer's work on

emphasizes the importance of perspective as a branch of mathematics, not merely as a technique of painters and architects. The practical application of geometrical theory reappears in Dürer's work on fortification, the first book in German on the subject. He relied heavily on Italian literature, but the "Etliche Underricht" was the first printed book in any language to bring together elements of the art of fortification from various sources and to present them as a system. Although it has been previously



Work Type

- May be multiple Work Types
- Reference to Form, Function, Material
- Ideally, linked to AAT

Catalog Level: item

Class.: prints and drawings

American art

Work Type:

fraktur (document)

birth certificate wove Measi

baptismal certificate

escription: The colorful drawings known today as fraktur

Top of the AAT hierarchies

Title:

Creat

active

Creat

Creat Mater

.... Objects Facet

....... Visual and Verbal Communication (hierarchy name)

...... Information Forms (hierarchy name)

..... information forms (objects)

..... document genres

..... <documents by form>

..... frakturs (documents)

SN: Documents, of Pennsylvania German origin and common in the 18th and 19th centuries, often family records such as birth certificates, distinctive by a particular style of calligraphy and illumination.

be, Classification

an).

cm)









Work type

- May change over time
- Include terms for original and current types
- E.g., was
 originally a set
 of homilies,
 second text is
 a prayer book
- Dates may be associated with Work
 Type

Getty

Issues re. Work Type, Classification

Catalog Level: item Classification: manuscripts
Work Types: manuscript palimpsest prayer book homilary
Title: MS 575. Codex Armenicus Rescriptus. Palimpsest.
Current Location: Monastery of St. Catherine (Mt.Sinai, Egypt)
Creator: Unknown scribes, created at the Monastery of St.

Catalog Level: item

Classification: manuscripts

Work Type:

manuscript

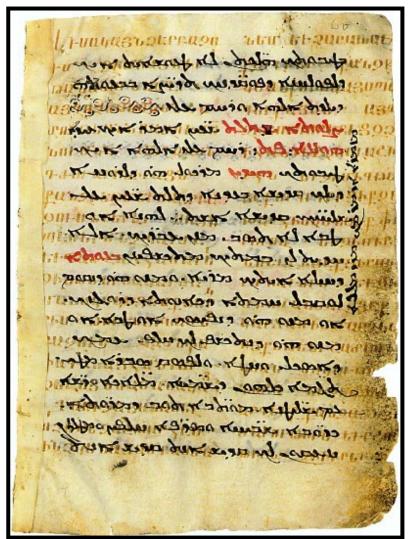
palimpsest

AAT

prayer book **Date:** 8th century

homiliary Date: 6th century

palimpsests SN: Written materials, usually parchment, that have been written upon more than once; the previous text may have been imperfectly erased, thus remaining partly legible.



Work Type

- Provide access for items in the larger group
- If cataloging only the group, items must be accessible too
- Also for multiplepart items and folios or prints in volumes

sues re Work Tyne Classification

Title: Peruvian Portrait Cartes-de-Visite

Creator Display: Eugenio Courret and Courret Hermanos Location: Getty Research Library, Special Collections (Los

Angeles,

Catalog Level: collection *Role [li

*Role [lii

*Creat

Start: 18

*Subje

Classification: photographs

Work Type:

original photographs cartes-de-visite studio portraits topographical views

AAT

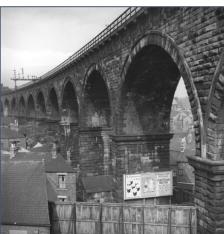














Exhaustivity

Exhaustivity refers to the degree of depth and breadth that the cataloger uses, often expressed by using a larger number of indexing terms or a more detailed description. However, is it useful to index every possible applicable term? If not, where do you draw the limit? Index the most important or most prevalent characteristics.

- Should Work Type terms reflect all items in the group? Or just the most important?
- Or use broad terms, because you plan to use specific terms in records for each item?

Catalog level: group Class.: architectural drawings

Work Types: preliminary drawings ..

Title: Group: Drawings for Falling Water (Kaufman House), Bear

AAT

Run, Pennsylvania Creator: Frank Lloyd Wright

Current Location: Frank Lloyd Wright Home and Studio

Catalog Level: group

Classification architectural drawings

Work Types:

preliminary drawings presentation drawings working drawings sections

elevations

plans

measured drawings

technical drawings

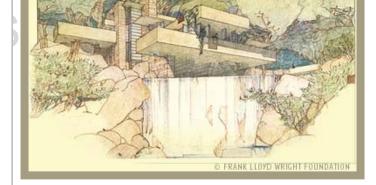
sketches

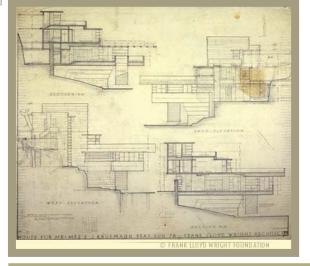
preparatory drawings

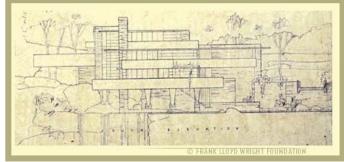
contract drawings

correspondence

financial records









Specificity

kues re. Work Type, C

Specificity refers to the degree of precision or granularity used (e.g., campanile rather tower). However, catalogers should use terms only as specific as warranted by authoritative sources.

 Cater your approach to the knowledge of the cataloger or to the available authoritative information



Classification: paintings Title: Tale of the Fox

Creator: Unidentified artist Date: dated 1669 (Kanbun 9)

Location: Metropolitan Museum of Art Accession Number: 2020.396.19

Credit Line: Mary and Cheney Cowles Collection, Gift of Mary and Cheney

... <visual works by material or technique>

...... paintings (visual works)

..... <paintings by form>

..... <u>scroll paintings</u>

..... <u>handscrolls</u>

emakimono

..... <u>shoujuan</u>

. hanging scrolls

SN: Japanese handscrolls, containing text, artwork, or both, and displayed horizontally.



Do not guess

答者飛

Use only authoritative sources and research

Broad and accurate is better than specific but incorrect

 e.g., using only the more general "handscroll" would be better than incorrectly labeling the work "emakimono"

Indexing Using Vocabularies

- Using standard controlled vocabulary makes your data more sharable and retrievable, more enduring
- Getty Vocabularies and others may be co-referenced, not only one vocabulary suits all need
- Missing a term? Contribute to Getty Vocabularies where term is (within scope; grow through contributions)
- Not all terms or names will be within scope of Getty Vocabularies (e.g., local patrons or donors); plan for local or other vocabularies where necessary



Access power of multiple terms and rich data

AAT 300041365

A etchine (hierard

Note: Prin with an ac the plate v "engraving

Terms: etchine etchine hard-g etsen ets (pr gravur gravur eau-fo Ätzuno Radier Radier Ätzdru Ätzdru Ätzund incisio acquaf água-f águasaguafu aguafu grabad etsnin agua f

Facet/Hie

Terms:

etchings (prints) (preferred, C, U = prints) etching (print) (C,U,English,AD,U,SN) hard-ground etchings (prints) (C,U etsen (prenten) (C,U,Dutch-P,D,U,U) ets (prent) (C,U,Dutch,AD,U,SN) gravures à l'eau forte (C,U,French-P, gravure à l'eau-forte (C,U,French,AD eau-forte (C,U,French,AD,U,SN) Atzung (C,U,German,D,SN) Radierung (Druckgrafik) (C,U,Germ Radierungen (Druckgrafik) (C,U,Ge Ätzdruck (C,U,German,UF,SN) Ätzdruck (C,U,German,UF,U,SN) Ätzung (C,U,German,UF,U,SN) incisione all'acquaforte (C,U,Italian, acquaforte (C,U,Italian,UF,U,SN) **água-forte** (C,U,Portuguese-P,D,SN) **águas-fortes** (C,U,Portuguese,AD,PN) aguafuertes (C,U,Spanish-P,D,U,PN) aguafuerte (C,U,Spanish,AD,U,SN) grabado al agua fuerte (C,U,Spanish etsning (C,U,Swedish,AD,U,SN) agua fuerte (C,U,Swedish,UF,U,SN)

Link to local vocabulary, mapped to AAT, TGN, ULAN, CONA, IA

AAT

ULAN

Or better, link directly to Getty Vocab in collections management system or in LOD cloud

Catalog Level item **Classification** prints

Work Type etching (print)

Titles Au premier citoyen

First Citizen of France: King Louis XVI Louis-Stanislas-Xavier, Comte de Provence

Creator Le Coeur, Louis (printmaker);

Bertaux, Jacques (delineator) ULAN

Creation Date published 1789

General Subject portraits | didactic and

Specific | Louis XVI, King of France

bust (figure)

AAT

Current Location Getty Research Inst

Special Collections (Los Angeles, California)

Repository Number: 2713-692

Location Paris (France)

Type: creation

Dimensions sheet 21.5 x 16.5 cm

Mat & Tech: 1 print: etching, tool work, b&w



TGN

AAT

Access power of multiple terms and rich data

Link to local vocabulary, mapped to AAT, TGN, ULAN, CONA, IA

 Or better, link directly to Getty Vocab in collections management system or in LOD cloud

AAT 300041365

Classification prints

Semantic View (JSON, RDF, N3/Turtle, N-Triples)

ID: 300041365

with the "end

> gravur eau-fo

Ätzund

Radier

Radier

Ätzdru

Ätzdru

Ätzung

acquaf

água-f

águas-

aguafu

aguafu

grabad

etsnine

agua fi

Facet/Hie

Page Link: http://vocab.getty.edu/page/aat/300041365

Radierungen (Druckgrafik) (C,U,Gel Ätzdruck (C,U,German,UF,SN) Ätzdruck (C,U,German,UF,U,SN) Ätzung (C,U,German,UF,U,SN) incisione all'acquaforte (C,U,Italian, acquaforte (C,U,Italian,UF,U,SN) água-forte (C,U,Portuguese-P,D,SN) águas-fortes (C,U,Portuguese,AD,PN) aguafuertes (C,U,Spanish-P,D,U,PN) aguafuerte (C,U,Spanish,AD,U,SN) grabado al agua fuerte (C,U,Spanish etsning (C,U,Swedish,AD,U,SN) agua fuerte (C,U,Swedish,UF,U,SN) General Subject portraits | didactic and Specific | Louis XVI, Kind of France | bust (figure)

Current Location Getty Research Inst. Special Collections (Los Angeles, California)

Repository Number: 2713-692

Location Paris (France)

Type: creation

Dimensions sheet 21.5 x 16.5 cm

AAT

Mat & Tech: 1 print: etching, tool work, b&w

Access power of multiple terms and rich data

ULAN 500018955

```
18th cent
    Names:
        Le Coeur, Louis (preferred, V, inde
        Louis Le Coeur (V, display)
        Coeur, Louis Le (V)
        Lecoeur, Louis (∨)
Nationalities:
  French (preferred)
Roles:
  artist (preferred)
  printmaker
  engraver (printmaker)
  etcher
```

Gender: male

List/Hierarchical Position:

🚠 Persons, Artists 🚠 Le Coeur, Louis (I)

Biographies:

(French engraver and etcher, active late 18th century) [VP Prefe (French printmaker, active ca. 1780-1800) [GRLPA] (artist fl. 1780-1806) [GRL]

Catalog Level item **Classification** prints

Work Type etching (print)

Titles Au premier citoyen

First Citizen of France: King Louis XVI Louis-Stanislas-Xavier, Comte de Provence

Creator Le Coeur, Louis (printmaker); Bertaux, Jacques (delineator) ULAN

Creation Date published 1789

General Subject portraits | didactic and

Specific | Louis XVI, King of France

bust (figure)

AAT

ULAN

AAT

Current Location Getty Research Institute, Special Collections (Los Angeles, California)

Repository Number: 2713-692

Location Paris (France)

Type: creation

Dimensions sheet 21.5 x 16.5 cm

Mat & Tech: 1 print: etching, tool work, b&w

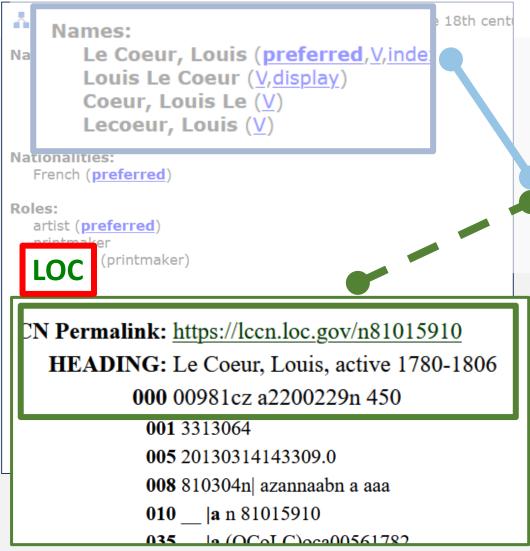


TGN

AAT

Access power of multiple terms and rich data

ULAN 500018955



 Local or professional standards may require linking to other vocabularies

Coreferences in Getty Vocabularies

Catalog Level item
Classification prints

Work Type etching (print)

Titles Au premier citoyen

Provence

First Citizen of France: King Louis XVI Louis-Stanislas-Xavier, Comte de

Creator Le Coeur, Louis (printmaker);
Bertaux, Jacques (delineator) ULAN

Creation Date published 1789

General Subject portraits | didactic and

Specific | Louis XVI, King of France

bust (figure)

AAT

AAT

ULAN

Current Location Getty Research Institute, Special Collections (Los Angeles, California)

Repository Number: 2713-692

Location Paris (France)

Type: creation

Dimensions sheet 21.5 x 16.5 cm

Mat & Tech: 1 print: etching, tool work, b&w

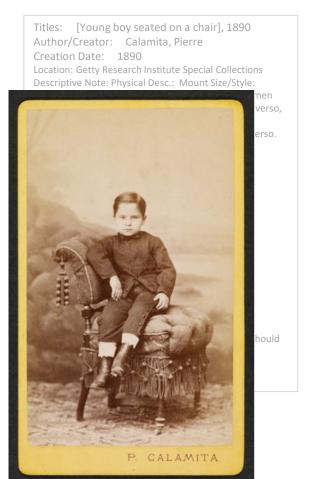


TGN

AAT

1. Searching by expected term





1. Searching by expected term

Art & Architecture Thesaurus® Online



cartes-de-visite (card photographs)

SN: Small-format photographs affixed to card stock, popular in the mid-19th century. They went out of fashion in the 1870s. The photographs were typically portraits and the image was a standard size of 3 1/4 x 2 1/4 inches; they were generally produced by a multiple-lens camera that created several images on a single full-sized negative plate. Full-size prints from the plate were cut into sections measuring 4 x 2 1/2 inches, and the pieces were often mounted on cards, which initially served as visitors' card

Results

card cases

(<containers for personal gear>, <containers for personal use>, .
name)) [300227119]

porte-cartes de visite

cartes-de-visite (card photographs)

(card photographs (photographs), <photographs by form: format: (hierarchy name)) [300127141]

cartes de visite (card photographs) cartes de visite photographs

visiting cards

(identifying cards, identifying artifacts, ... Visual and Verbal Comm [300026823]

cartes-de-visite (visiting cards) cartes de visite (visiting cards)



2. Searching by Scope Note

Art & Architecture Thesaurus® Online

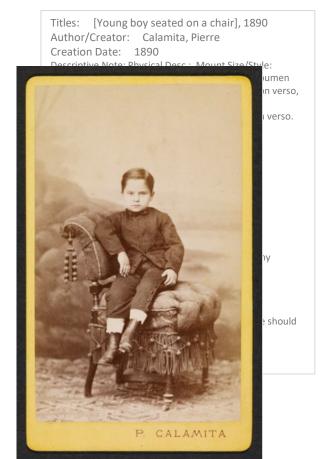


cartes-de-visite (card photographs)

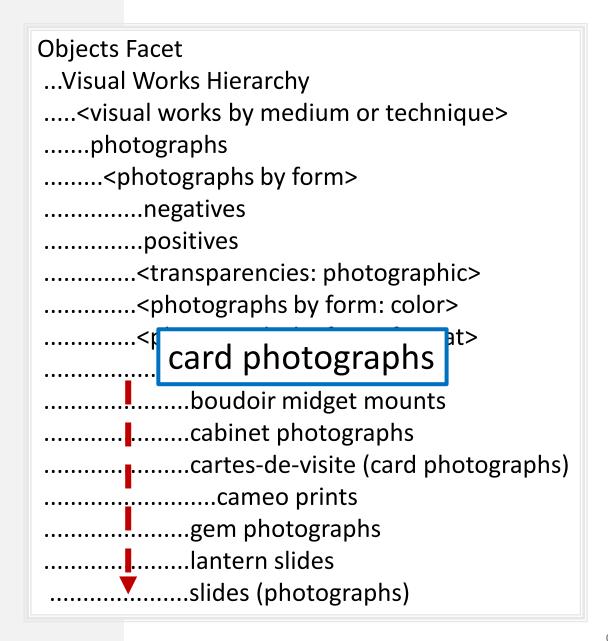
SN: Small-format photographs affixed to card stock, popular in the mid-19th century. They went out of fashion in the 1870s. The photographs were typically portraits and the image was a standard size of 3 1/4 x 2 1/4 inches; they were generally produced by a multiple-lens camera that created several images on a single full-sized negative plate. Full-size prints from the plate were cut into sections measuring 4 x 2 1/2 inches, and the pieces were often mounted on cards, which initially served as visitors' card

Results

- 1. boudouir (photograph size)
- 2. boudoir photographs
- 3. cabinet photographs
- 4. cartes-des-visites (card photographs)
- 5. victoria cards (photographs)



3. Browsing by Hierarchy







MS, Rare Books, prints etc. re. Getty Vocabs, CDWA, CCO

Navigating the online hierarchy display

- Sub-facets (called "hierarchies") establish the context of the term
- Guide terms in angled brackets

Objects Facet

...Visual Works Hierarchy

.....<visual works by medium or technique>

.....photographs

.....<photographs by form

.....negatives

.....positives

.....<transparencies: photographic>

.....<photographs by form: color>

.....<photographs by form: format>

.....card photographs

.....boudoir midget mounts

.....cabinet photographs

......cartes-de-visite (card photographs)

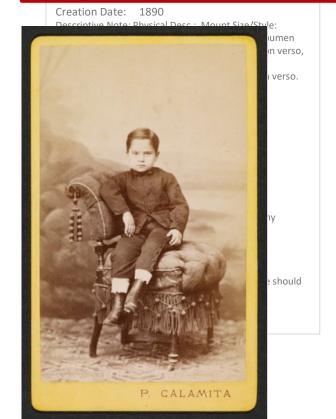
.....cameo prints

.....gem photographs

.....lantern slides

.....slides (photographs)

Work type: carte-de-visite





Navigating the online full record display Choosing record ("subject ID") or term

- Ideally, choose the term within the record that best indexes the object at hand, e.g., singular for a single item
- Some systems or local cataloging rules do not allow linking at the term level

AAT 300127141

```
,English-P,D,U,PN)
cartes-de-visite (card photographs)
                                   1000127141
                (fotografische kaa
                (photographies) (French-P D II DN)
carte-de-visite (card photograph)
                                   1000299275
                                   1000271610 F,U,N)
cartes de visite (card photographs)
card photographs (cartes-de-visite 1000271607
                                                 F,U,N)
carte-de-visite photographs (C,U,LC
                                   1000271609
cartes de visite photographs (C,U,E)
sure cards (C,U,English,UF,U,N)
                                   1000271613
Visitenkartenporträts (fotografisch
                                                 ,German,D,PN)
Visitenkartenporträt (fotografische 1000606079
                                                erman-P,AD,SN)
tarjetas de visita (obra visual) (C,U
                                                 PN)
                                   1000438273
tarjeta de visita (obra visual) (C,U
                                   1000606080
```

Work type: carte-de-visite





Choosing record among homographs

- Choose a term based on context
- Do you want to link to Aztec the culture?
- Or to an Aztec period?

... Mesoamerican
.... <Mesoamerican regional styles and periods>
.... <Central Plateau Mesoamerican styles and periods>
.... Central Plateau Mesoamerican styles
.... Acolhua
.... Aztec (culture or style)
.... Mexica
.... Mixteca-Puebla

...... Mesoamerican
....... <Mesoamerican regional styles and periods>
....... <Central Plateau Mesoamerican styles and periods>
....... Central Plateau Mesoamerican periods
Aztec III [a period]

Record Type: volume Class: manuscript Work Type: codex

Title: Códice Tudela Title: Codex Tudela Culture: Aztec Creation Date: ca. 1553

Current Location: Museo de América in Madrid (Madrid,

Spain); N Inv.: 70.400; España Siglo XVI





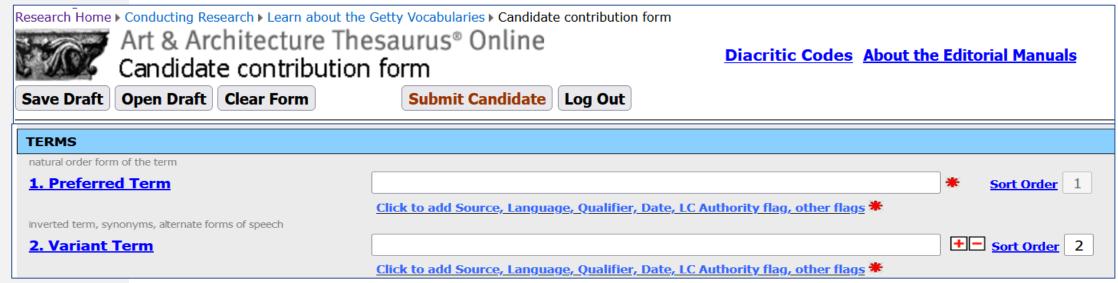
Cannot find the term you need?

• If you need a term not in the Getty Vocabularies, contribute – if within scope for AAT, TGN, ULAN, CONA, IA

Contribute to the Getty Vocabularies

Getty Vocabularies are compiled resources that grow through contributions from Getty projects and other institutions. Contributors to the Getty Vocabularies include museums, libraries, archives, special collections, visual resources collections, bibliographic and other documentation projects, and large translation projects.

Contribute via online form, spreadsheets, XML





Issues re. Multiple Standards

Your data may be compliant with or link to multiple standards

- We are training on CDWA and CCO standards
- Other standards exist for bibliographic cataloging and archival description
- There may be local rules or standards
- Store your data in a way that can be exported in various formats or according to various standards
- How do you need to share and display the data?



Same photograph expressed in two standards



CDWA record:

Catalog Level: item

Classification: photographs

Work Type: platinum print

Creators: Laura Gilpin (American photographer, 1891-1979) Index: Gilpin, Laura ULAN 500021305 Role: photographer

Title: The Prelude

Date: 1917 Type: creation

General Subject: history and legend | text

Current Location: Princeton University Art Museum

(Princeton, New Jersey, USA)

Repository Number: x1983-1493

Credit Line: The Clarence H. White Collection, assembled and organized by Professor Clarence H. White Jr., and given in memory of Lewis F. White, Dr. Maynard P. White Sr., and Clarence H. White Jr., the sons of Clarence H. White Sr. and Jane Felix White

Dimensions: image: 15.2 × 19.8 cm (6 × 7 13/16 in.)

mount: 28.2 × 24.4 cm (11 1/8 × 9 5/8 in.)

Mat & Tech: platinum print

CDWA is a content standard, can be used in various DBs MARC is a technical standard with applied rules for content

FULL LEVEL RECORD - TWO-DIMENSIONAL NONPROJECTABLE GRAPHIC

This example can be identified as a record for a two-dimensional nonprojectable graphic b historical item. Noteworthy MARC data elements in this example include: field 100, subt Source of Acquisition Note); field 655 (Index Term Genre/Form); and second indicator val

MARC record:

650

VIARC recoi	Source of Acquisition Note); field 655 (index ferm Genre/Form); and second indicator val
Leader/00-2	*****ckm##22*****#a#4500
001	<control number=""></control>
003	<pre><control identifier="" number=""></control></pre>
005	19920513143848.3
007/00-05	kh#bo#
008/00-39	870504s1917####xxunnn##########kneng#d
017	##\$aJ225997\$bU.S. Copyright Office
040	##\$a[organization code]\$c[organization code]\$egihc
100	1#\$aGilpin, Laura,\$ephotographer.
245	15\$a[The prelude]\$h[graphic].
260	##\$cc1917.
300	##\$a1 photoprint :\$bplatinum ;\$c15 x 20 cm.
500	##\$aTitle from copyright information on verso.
500	##\$aMounted on cardboard.
520	0#\$aEdith Rubel Trio (Edith Rubel, Brenda Putnam,
541	##\$cCopyright deposit;\$aGilpin;\$d1917.
610	20\$aEdith Rubel Trio.
650	#7\$aWomen\$y1917.\$2lctgm

#7\$aMusic ensembles\$y1917.\$2lctgm

Same photograph expressed in two standards



FULL LEVEL RECORD - TWO-DIMENSIONAL NONPROJECTABLE GRAPHIC

This example can be identified as a record for a two-dimensional nonprojectable graphic historical item. Noteworthy MARC data elements in this example include: field 100, sub Source of Acquisition Note): field 655 (Index Term Genre/Form): and second indicator va

Leader/00-2	*****ckm##22***		
001	<control number=""></control>		
003	<pre><control identifier="" number=""></control></pre>		
	10000710140040		

##\$cc1917.

MARC record: 05 kh#box

260

1#\$aGilpin, Laura,\$ephotographer.15\$a[The prelude]\$h[graphic].

##\$cc1917.

##\$a1 photoprint :\$bplatinum ;\$c15 x 20 cm.

##\$aTitle from copyright information on verso.

##\$aMounted on cardboard.

##\$cCopyright deposit;\$aGilpin;\$d1917.

##\$cCopyright deposit;\$aGilpin;\$d1917.

##\$aWomen\$y1917.\$2lctgm

##\$saMusic ensembles\$y1917.\$2lctgm

Catalog Level: item

Classification: photographs Work Type: platinum print

Creators: Laura Gilpin (American photographer, 1891-1979)
CDWA record: Laura ULAN 500021305 Role: photographer

Creators: Laura Gilpin (American photographer, 1891-1979)

Index: Gilpin, Laura ULAN 500021305 Role: photographer

Title: The Prelude

Date: 1917 Type: creation

Repository Number: X1983-1493

Credit Line: The Clarence H. White Collection, assembled and organized by Professor Clarence H. White Jr., and given in memory of Lewis F. White, Dr. Maynard P. White Sr., and Clarence H. White Jr., the sons of Clarence H. White Sr. and Jane Felix White

Dimensions: image: 15.2 × 19.8 cm (6 × 7 13/16 in.)

mount: 28.2 × 24.4 cm (11 1/8 × 9 5/8 in.)

Mat & Tech: platinum print

CDWA is a content standard, can be used in various DBs

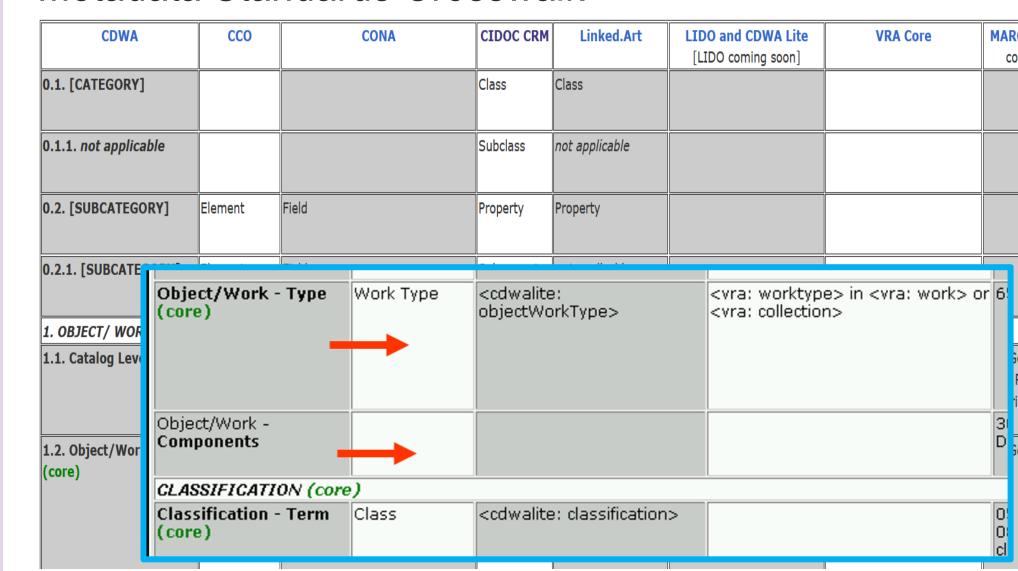
MARC is a technical standard with applied rules for content

http://www.getty.edu/research/publications/electronic_publications/intrometadata/crosswalks.html

- CDWA and CCO are mapped to 13 other standards
- You should be able to express your data in multiple formats and multiple standards

Getty

Metadata Standards Crosswalk



 May include languages, preferences, dates, other flags for title

Issues re. Titles

Titles: Titles, identifying phrases, or names given to a work of art, architecture, or other work of material culture

Titles:

Three Peonies Language: English

Peonies Language: English

Leaf two, Album of Flowers and Landscapes Lang: Eng

牡丹 Language: Chinese

Tres Peonias Language: Spanish Trois Pivoines Language: French

Drei Pfingstrosen Language: German

세 모란 Language: Korean

3つの牡丹 Language: Japanese

Language: Arabic ثلاث زهور الفاوانيا

Catalog Level: item Class.: paintings Work Type: painting Title: Three Peonies Creator: Yün Shou-p'ing (1633-1690) Location: National Palace Museum (Taipei, Taiwan)



- May include languages, preferences, dates, other flags for title
- Preferred title is ideally one of these types: repository title, artist title, inscribed title
- May be translated in the language of the catalog record

Issues re. Titles

Record Type: volume Class: prints and drawings

work type: artist book lithographs

Title: Poèmes de Charles d'Orléans

Current Location: National Gallery of Art

(Machineston DC)

Record Type: volume

Class: prints and drawings

Work Type: artist book lithographs

Title:

Poèmes de Charles d'Orléans **Lang.** French **Title Flag:** inscribed Poems of Charles of Orléans

Lang. English Title Flag: translated



₅₉ -

Freres





- Include artist title, inscribed title, and repository title
- If the preferred title is not descriptive, a descriptive title should be created

Issues re. Titles

Cat Level: item Class: prints and photographs
Work Type: gelatin silver print
Title: Chez Mondrian
Creator: André Kertész
Location: J. Paul Getty Museum, Los Angeles ID: 86.XM.706.10

Title:

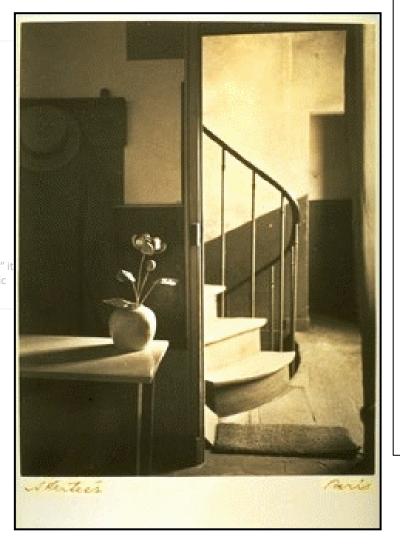
Chez Mondrian

Title Flag: repository

Interior View of a Room and Open Door

Title Flag: descriptive

* Accessibility: image description or alternative text conveys the same or equivalent information that a sighted reader would get when they look at a picture; uses concise language and does not describe visual elements that are not important; more robust than title (multicultural, unbiased, inclusive, accessible)



Title Flags:

Not Applicable Descriptive title Repository title Artist's title Inscribed title Former title Original title Translated title Constructed title Uniform title Title statement Title proper Manuscript designation Series title Collection title Group title Sub-Group title Collective title Popular title Misspelling

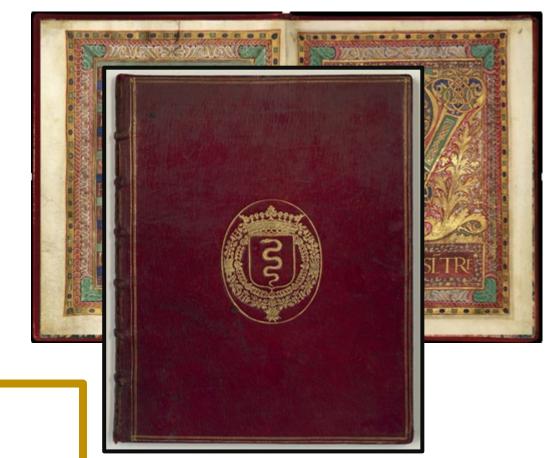


for Volumes:

- Shelf numbers or other identifying codes may be recorded as titles when used as a title in publications
- Accession numbers, etc. are recorded separately with the repository information

Issues re. Titles

Classification manuscripts
Work Type sacramentary
Title Sacramentary of Charles le Chauve
Creator school of the Palais de Charles le Chauve
Current Location Bibliotheque Nationale de France (Paris, France)
Number: Latin 1141; Identifiant : ark:/12148/btv1b53019391x
Creation Date 869-870



Title:

Sacramentary of Charles le Chauve Le Sacramentaire de Charles le Chauve Sacramentary of Metz

Ms. Latinus 1141 Title Flag: manuscript designation



Folio within a volume

- Titles for an item may include a group title for the larger context, in accordance with bibliographic cataloging traditions
- Flag such titles as applying to broader the group or volume by using Title Flag

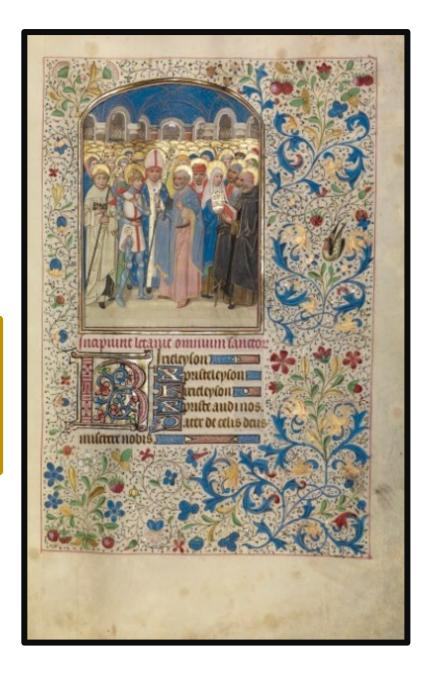
Issues re. Titles

Classification manuscripts Work Type folio (leaf)
Title: All Saints
Arenberg Hours Title Flag: volume
Current Location J. Paul Getty Museum (Los Angeles,
California) Number: Ms. Ludwig IX 8, fol. 179

Title:

All Saints

Arenberg Hours Title Flag: volume





Constructed title or an inscribed title?

- An inscription is not necessarily a title
- Ideally, record long inscriptions in the Inscription field

Issues re. Titles

Classification prints and drawings Work Type poster | lithograph Title: Chat Title Flag: repository
Creator Théophile-Alexandre Steinlen (Swiss, 1859-1923)Current
Location Santa Barbara Museum of Art (Santa Barbara, California):
ID:1991.17

Title:

Chat Noir **Title Flag:** repository

Poster of a Black Cat, for the Reopening of the Chat

Noir Cabaret **Title Flag:** descriptive

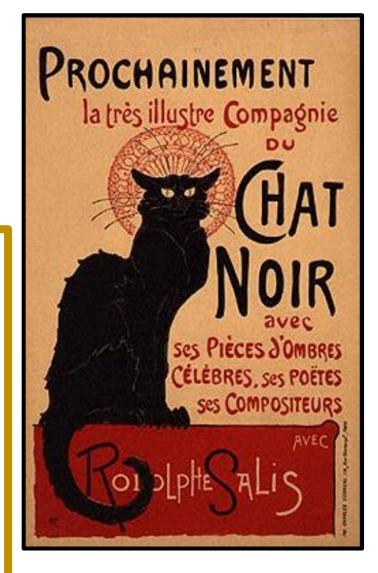
Inscription: along right side and

bottom: Prochainement / la très illustre Compagnie

du / Chat / Noir / avec / ses Pièces d'Ombres /

Célèbres, ses Poëtes / ses Compositeurs / Avec /

Rodolphe Salis





Constructed title or an inscribed title?

- Ideally, use part of the inscription as a title, if appropriate
- Record the full citation – e.g., dedication – in Inscriptions

Issues re. Titles

Record Type item • Class [controlled]: •prints and drawings •American art • *Work Type [link]: • etching

Title: Le Menuet de la Mariée Title Flag: inscribed Title: Minuet of the Bride Title Flag: translated

Creator Display: Philibert-Louis Debucourt (French, 1755-1832)

Current Location [link]: National Gallery of Art (Washington, DC, USA)

-ID: 1942.9.2261

Title:

Le Menuet de la Mariée

Lang: French Title Flag: inscribed

Minuet of the Bride

Lang: English Title Flag: translated

Rosenwald Collection 1958.8.87





"untitled"?

- Avoid using the term "untitled" as a Title unless it is so-named by the artist or by the owner/repository
- Instead, construct a descriptive title
- (In the example, the repository title is the artist title, and is also descriptive)

Issues re. Titles

Catalog Level: item Classification: prints and drawings Work Type: screen print

itle: Brushstroke Creator: Roy Lichtenstein ocation: National Gallery of Art (Washington, DC); Gift of Roy and Dorothy ichtenstein; 1996.56.139

Title: Brushstroke **Title Flag:** repository

Leo Castelli Gallery Chiron Press CONA ID 700008563 (American, 1923 – 1997)



- For Titles and any other text field, index important information that you wish to use for retrieval
- Use the appropriate fields
- For titles, index work types, materials, subject matter, named people, places or things that appear in the title

Indexing Using Vocabularies: Titles

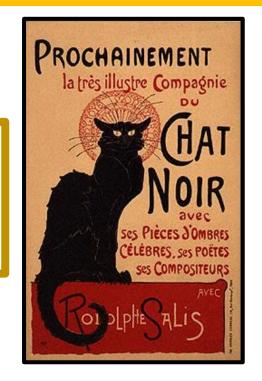
Classification prints and drawings Work Type poster | lithograph Title: Chat Title Flag: repository
Creator Théophile-Alexandre Steinlen (Swiss, 1859-1923)Current
Location Santa Barbara Museum of Art (Santa Barbara, California):
ID:1991.17

Title:

Chat Noir **Title Flag:** repository

Poster of a Black Cat, for the Reopening of the

Chat Noir Cabaret **Title Flag:** descriptive



Work Type	AAT ID
poster (<declaratory advertising="" and="" artifacts="">, <information< td=""><td>300027221</td></information<></declaratory>	300027221

Depicted Label	CONAID	ULAN ID	TGN ID	AAT ID
Chat Noir (French cabaret, active 19th century) (Corpo		500312924		
Salis, Rodolphe (French painter and caricaturist, 1851		500312923		
Felis domesticus (species) (Felis, Felidae, Carnivora,				300265960

Key Principles of Good Cataloging

"Display" format information is separate from indexing

Display Materials: gouache and gold leaf on parchment AAT: gouache 300070114

Display Date: finished ca. 1810 Start: 1805 End: 1815

- Information for display is should be in a format and with syntax that is easily read and understood by users
- Such free-texts or concatenated displays may contain all the nuances of language necessary to relay the uncertainty and ambiguity that are common in art information
- In addition, CDWA advises that certain key elements of information must be formatted to allow for retrieval, ideally linked to the Getty Vocabularies or another authority

Materials and Techniques

- Display field is indexed with AAT terms
- Index terms
 necessary for
 retrieval, e.g.,
 "paper"

Issues re. Physical Characteristics

AAT 300190536

Materials and Techniques: Substances or materials used in the creation of a work, as well as any implements, production or manufacturing techniques, processes, or methods incorporated in its fabrication

Title: A mandarin paying a visit of ceremony
Mandarin rendant une visite de c\$00er\$00emonie
Creator Display: Fox, Angus, after drawing by Thomas Allom; published by
Fisher, Son and Company
Current Location: Getty Research Institute, Special Collections (Los Angeles,
Los Angeles county, California, United States)

Materials Display:

steel engraving, hand colored

Materials Index:

steel engraving (printing process)

hand coloring AAT 300133555

paper (fiber product)

AAT 300014109





Materials and Techniques

 Role, Flag, and Extent may be used with Materials terms

Issues re. Physical Characteri

Catalog Level: volume Class: manuscripts and rare books Work Type: codex

Title: Anaphora of the Virgin Mary

Creator: unknown Egyptian; author: attributed to Abba Heryagos (Cyriacus) of Behensa (Egyptian

bishop, 5th-6th century)

 $Current\ Location:\ Princeton\ University\ Library\ (Princeton,\ New\ Jersey)\ Manuscripts\ {\tt Division:}\ Robert$

Garrett Collection

Materials Display:

ink on parchment

Materials Index:

AAT

ink

Flag: material Role: medium Extent: leaves

parchment

Flag: material Role: support Extent: leaves

Coptic binding

Flag: technique Extent: binding





Dimensions

- Display
 Dimensions
 and indexing
 fields
- H x W x D
 Record height
 by width by
 depth (if
 applicable)
- Metric and/or inches in display
- Index with controlled fields

Issues re. Physical Characteristics

Dimensions: Dimensions, size, scale, or shape of the work

Cat. Level: item • Class: •prints and drawings *Work Type: •

Title: Shell (Murex brandaris)

Creator: Wenceslaus Hollar (Bohemian, 1607-1677

Current Location: National Gallery of Art (Washington, DC, USA)

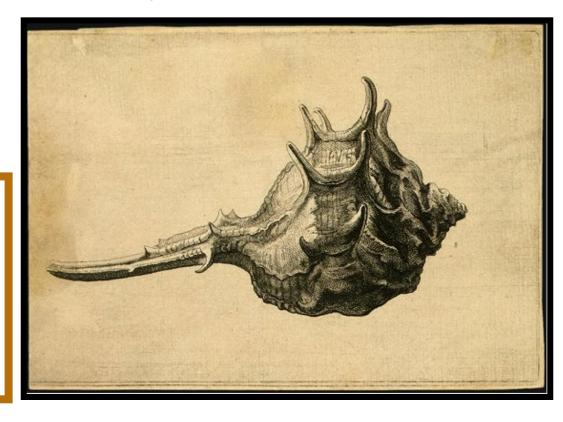
-ID: 1992.17.2

Dimensions:

9.5 x 13.6 cm (3 3/4 x 5 3/8 inches)

Value: 9.5 Unit: cm Type: height

Value: 13.6 Unit: cm Type: width





Dimensions

- May include many types of Dimensions, e.g., "count" of number of items in a group, number of leaves or pages
- e.g., text block, using Extent
- May include named Scale ("numeric"), Format ("quarter plate), Qualifier ("largest" or "irregular")

Issues re. Physical Characteristics

Catalog Level: volume Class: manuscript Work Type:

Title: Códice Tudela Title: Codex Tudela Creator: unknown Aztec Creation Date: ca. 1553

Dimensions:

text block: 21 x 15 x 5 cm (9 3/4 x 6 x 2

inches); 125 leaves

Extent: leaves

Value: 125 Unit: N/A Type: count

Extent: text block

Value: 21 Unit: cm Type: height

Value: 15 Unit: cm Type: width

Value: 5 Unit: cm Type: depth





Creator

- **Creator Display** includes name in natural order and a brief display biography
- Creator may be indexed by linking to ULAN

Issues re. Creator and Related People

Creator: Named or anonymous individuals or corporate bodies responsible for the design, production, manufacture, or alteration of the work

Classification paintings Work Type painting | leaf

Creator Display:

Li Tang (Chinese painter, 1050s-after 1130)

Person: [Li Tang ULAN 500321561]



Attribution Qualifier is from controlled list

Qualifiers attributed to probably by possibly by workshop of studio of office of atelier of pupil of manufactory of follower of school of circle of style of copyist of after

Issues re. Creator and Related People

- Creator Display expresses nuance for end user
- Creator may be indexed by linking to ULAN

Classification prints Work Type etching (print) | copy (derivative object) Title Cupid Resting (copy) Current Location Metropolitan Museum of Art (New York, New

Creator Display:

formerly attributed to Rembrandt van Rijn (Dutch, 1606-1669); now, 'after Rembrandt'

ULAN

Person: [Rembrandt van Rijn ULAN 500011051]

Qualifier: after





- Artist here is unknown, but affiliation with a named artist or master is established
- Link to the named artist or master
- Note the Attribution Qualifier

Issues re. Creator and Related People

Name is not "follower of Boucicaut Master"

Class: manuscripts Work Type: illumination

Title: The Annunciation

Creator Display: follower of the Boucicaut Master

Current Location: J. Paul Getty Museum (Los Angeles, California); MS. LUDWIG

IX 5, FOL. 27

Creation Location: Paris (France) Creation Date: ca. 1410

Materials: tempera colors, gold lear, and gold paint on parchment, bound between pastebboard covered with red morocco. Measurements: / 1/2 x 5 1/2 inches

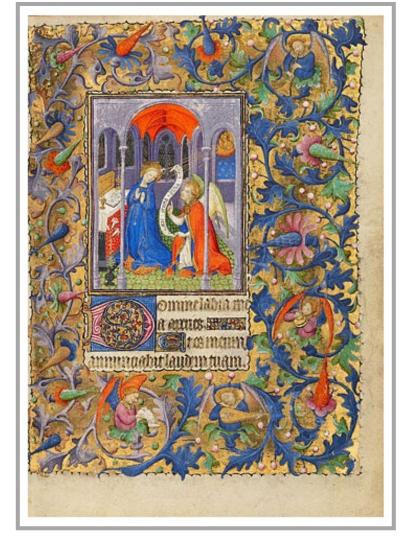
Creator Display:

follower of the Boucicaut Master (French, active ca. 1390/1430)

Person: [Boucicaut Master ULAN 500019456]

Qualifier: follower of

Role: illuminator





May include clients or patrons who were not "creators" per se

Defined "Role"

Issues re. Creator and Related People

Title: Hours of Jeanne d'Évreux

York, New York); The Cloisters Collection, 1954

Creator Display:

Jean Pucelle (French, active Paris, 1319–1334), for Jeanne d'Évreux, Queen of France

Person:

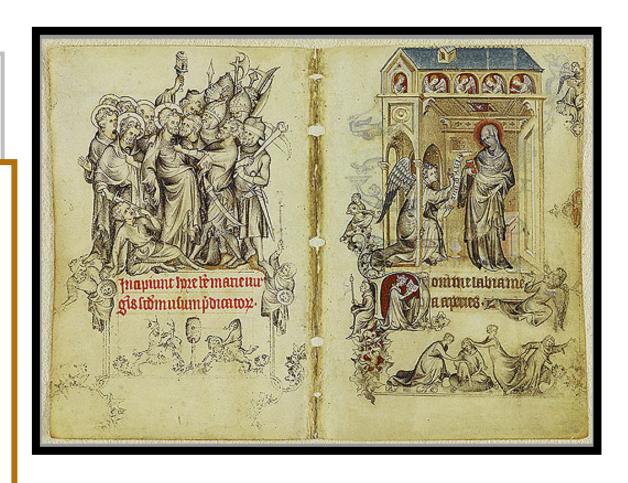
[Jean Pucelle ULAN 500115647]

ULAN

Role: illuminator AAT

[Jeanne d'Évreux ULAN 500475812] ULAN

Role: patron AAT





 Creator may be an individual, or a firm or other corporate or administrative body

e.g.,
 photographic
 studio,
 architectural firm

Issues re. Creator and Rolated Paople



Record Type [controlled]: item • Class [controlled]: •photographs
•American art Work Type [link]: • gelatin silver print

Title: The White House, Washington, DC

Current Location [link]: Library of Congress

Creator Display:

Haines Photography Co. (American, founded 1908)

Corp. Body:

[Haines Photography Co. ULAN 500475814]

ULAN

Role: photography studio



- Artists and fabricators
- You may index names even if the artists are not mentioned in the Creator Display

Issues re. Creator and Related People

Class: prints and drawings Work Type: screen print

Creator Display: Andy Warhol (American, 1928 - 1987), with Jeff Wasserman and Gemini G.E.L.

Person & Corp.Body Records:

[Gemini G.E.L. ULAN 500372630]

Role: publisher

[Warhol, Andy ULAN 500006031]

Role: printmaker

[Tyler, Kenneth ULAN 500106651]

Role: supervisor

[Wasserman, Jeffrey ULAN 500125210]

Role: printer

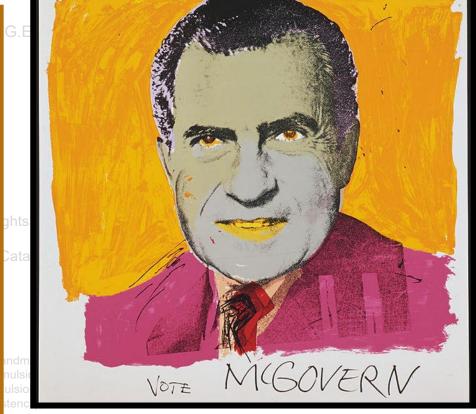
[Dressen, Robert ULAN 500353800]

Role: assistant

[Knisel, Robert ULAN 500475821]

Role: assistant





acquer t lacquer neth Tyler Robert



CONA ID: 70000946

- Creator Display may include nuance or uncertainty
- Index
 "unknown"
 creators, as well
 as named
 creators
- Role is indexed using AAT

Issues re.



Classification manuscripts Work Type manuscript
Title Hymne nestorien d'éloge de la Sainte Trinité
Current Location Bibliothèque nationale de France (Paris,

Eranco)

Creator Display:

unknown scribe; translation by Jingjing (European cleric in China, 8th century)

ULAN

Person: [unknown ULAN 500125274] role: scribe [Jingjing ULAN 500372668] role: translator



Recording publication information for rare book

- Publisher statement in Creator Display
- Index this and other publication information in appropriate fields

Issues re. Creator and Related People

ULAN

Creator Display: author: Alberti, Leon

Battista (1404-1472); translated by

Bartoli, Cosimo (1503-1572); publisher:

In Venetia: Appresso Francesco

Franceschi

Person:

Bartoli, Cosimo (Italian, 1503-1572)

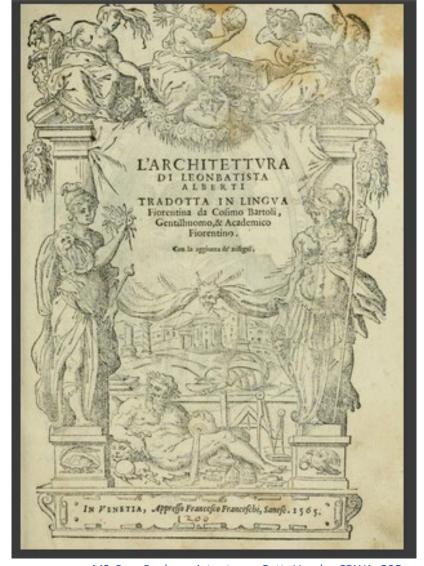
Role: translator

Alberti, Leon Battista (Italian, 1404-1472

Role: author **Extent:** original work

Franceschi, Francesco de (Italian printer,

active 1561-1599) Role: printer





- Current Location is required
- Repository

 numbers and
 Credit Line (if any)
- May be a
 corporate body
 (ULAN, for a
 repository) or a
 geographic place
 (TGN, if not in a
 repository)
- Other locations may be recorded if known

Issues re. Location and Related Places

Location: The name of the repository or of a geographic location where the work is currently located. May also include discovery location, place of publication, and other types of locations.

Record Type: volume Class.: *prints and drawings *European art *rare books Work Type: *book *etchings *maps *plans *panoramas Title: Theatrum civitatum nec non admirandorum Neapolis et Siciliae regnorum *Creator Display: Joan Blaeu (Dutch, 1596-1673), with Bastiaen Stopendaal (Dutch, 1637-before 1707)

Current Location

ULAN

Getty Research Library, Special Collections (Los Angeles, California, USA)

Repository No.: 92-B27718

Other:

TGN

Amsterdam (North Holland, Netherlands)

Type: publication





Ambiguity or uncertainty

- When the location could be either of two places
- Explain in the Descriptive Note, but index both to allow retrieval by either
- Do not leave Core field blank
- If unknown, use values such as unknown or unavailable

Issues re. Location and Related Places

Title: Bishop Theophilus Finding the Grave of Saint Anthony Creator: Master of the Brussels Romuléon or workshop (Flemish, active about

Current Location

ULAN

J. Paul Getty Museum (Los Angeles, California, USA) **Repository No.:** 83.MN.127.29; Ms. Ludwig XI 8, fol. 29

Other:

TGN

Bruxelles (Bruxelles region, Belgium)

Type: creation

Other:

TGN

Brugge (West-Vlaanderen, Belgium)

Type: creation





Start and End Dates:

The earliest and latest possible years when the work of art or architecture was created. For works that were created over a span of time, this is the year when the work was designed or when execution was begun, and the year when it was completed. For uncertain or approximate dates, this is the earliest and latest possible years when the work could have been created.

Issues re. Dates and Dating

Display Date: A concise description of the date or range of dates associated with the creation, design, production, presentation, performance, construction, or alteration of the work or its components, including indications of uncertainty, ambiguity, and nuance.

lass: prints and drawings Work Type: architectural drawing

Title: [The White House ("President's House")

Washington, D.C. East front elevation]

Creator: Benjamin H. Latrobe

Current Location: Library of Congress (Washington,

Creation Date: 1807

Start: 1807 **End:** 1807





- In display date, express uncertainty, nuance, "ca.", "18th century," "reign of Rameses II"
- Index the display date with start and end years for retrieval
- Rules for
 estimating Start
 and End Dates
 are in CDWA and
 CONA
 documentation

Issues re. Dates and Dating

Catalog Level: item Class: prints and drawings Work Type: drawing Title: Pennsylvania German Dish

Creator: rendered by Albert Levone

Current Location: National Gallery of Art (Washington, DC)

Mat & Tech: watercolor, graphite, and gouache on paperboard

Creation Date: ca. 1935

Start: 1930 **End:** 1940





- For a collection or group
- Bulk, inclusive, coverage dates
- Use Qualifier to clarify scope of dates

Issues re. Dates and Dating

Record Type [controlled]: collection · Class [controlled]: ·photographs · European art
Work Type [link]: albumen prints
Title: Views of Paris and Environs and the
Exposition Universelle

Creation Date: 1888-1894 (inclusive dates)

Qualifier: inclusive

Start: 1888 **End:** 1894





Inclusive dates: Also called span dates, the years of the earliest and latest dated works in the group (e.g., for a folder of drawings, 1911-1951 (inclusive dates)).

Bulk dates: The years representing the earliest and latest dates for the most important or principal body of items in the group. There may be multiple sets of bulk dates for any group (e.g., 1914-1918 and 1939-1945 (bulk dates)).

Coverage dates: The date range for the subjects contained in the archival materials, particularly when the subjects do not correspond to the dates when the group or series was created. For example, a series created in the 1970s about the 1941 attack on Pearl Harbor would have a coverage date of 1941 and inclusive dates of 1970-1979 (e.g., 1941 (coverage), 1970-1979 (inclusive dates)).





- Work created in stages over a period of time
- Or different parts created at different dates
- Multiple dates, repeating fields
- MS and the binding
- = different dates

Issues re. Dates and Dating

Class: photographs American Art Work type: photograph

Title: Self Portrait Creator: Alfred Stieglitz
Current Location: J. Paul Getty Museum (Los Angeles, California

Copyright: Estate of Georgia O'Keeffe

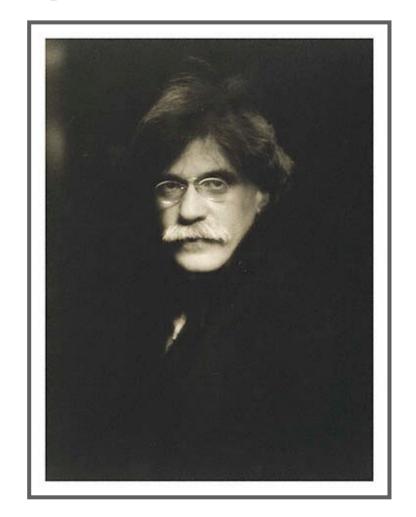
Creation Date: negative 1907, print 1930

Qualifier: negative

Start: 1907 **End:** 1907

Qualifier: print

Start: 1930 **End:** 1930





In display Creation Date, the date may be recorded according to various dating systems (e.g., French Revolutionary calendar), when significant, such as when inscribed on the work or otherwise associated with the alternative calendar

 Indexed per the Gregorian calendar

Issues re. Dates and Dating

Title: The Triumph of the Republic

Creator: Joseph-Marie Vien (Montpellier, 1716 - Paris, 1809)

Creation Date: l'An II (1794)

Start: 1794 **End:** 1794



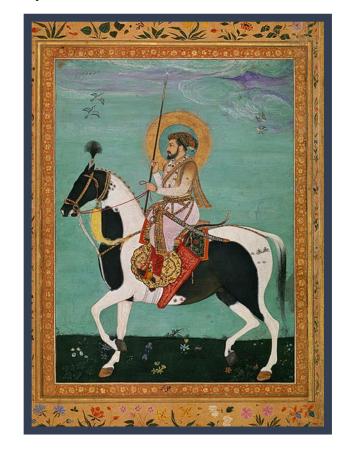


- At least one term, General Subject is required
- Specific Subject is ideally controlled by AAT, TGN, ULAN, CONA, and IA
- Cataloger may describe Subject in Description

Issues re. Depicted Subject

Depicted Subject: The subject matter of a work of art (sometimes referred to as its content) is the narrative, iconographic, or non-objective meaning conveyed by an abstract or a figurative composition. It is what is depicted in and by a work of art.

Title: Shah Jahan on Horseback **General Subject** portraits **Specific Subject** ULAN Shah Jahan (Mughal emperor of India, 1592-1666) ruler AAT horse hunt



Never index beyond what is provided by an expert or evident in the associated documentation

 Your goal as cataloger should be minimal indexing and basic-access indexing

Issues re. Depicted Subject

Analyzing the depicted subject

- Three levels of analysis ("indexing type")
 - Objective description
 - **Identification** of subject
 - Interpretation of the meaning or theme

Read about subject indexing here:

http://www.getty.edu/research/tools/vocabularies/cona_and_subject_access.pdf



 Index all subjects in Title and other important subjects depicted or referenced

• "interpretation"

Issues re. Depicted Subject

• Description, Identification, Interpretation

Work Type: painting

Title: Boy Viewing Mount Fuji

Creator: Katsushika Hokusai, (Japanese, 1760-1849)

AAT

ocation: Freer Sackler Museums, Smithsonian

Title:

Boy Viewing Mount Fuji

General Subject:

landscapes

Specific Subjects:

landscape (environment)

TGN

Mount Fuji (Honshū (island), Japan)

boy <people by gender>

AAT

immortality **Type:** interpretation

AAT





 Important elements that are not primary
 depiction of Hagia Sophia in this period may be of interest

Issues re. Depicted Subject

Title: Map of Constantinople
Karte von Konstantinopel
Current Location: Bibliothèque nationale de France (Paris, France)

Title: Map of Constantinople

General Subject:

cityscapes architecture

Specific Subject:

Constantinople (inhabited place)
Hagia Sophia (built work) CONA



- In addition to the visual subject content, Subject may include the content of the text
- Use **Extent** for clarification
- Transcribe or describe the text in the Inscriptions field

Issues re. Depicted Subject

Extent: text

AAT

General Subject:

religion and mythology |

Specific Subject:

AAT decorated initial

Purification of the Virgin

rubric **Extent**: design

versal (decorated initials)

rustic capitals **Extent**: script

Inscription: Text begins with the rubric for the Gospel reading for the Purification of the Virgin, explaining that the reading comes from the Gospel of Luke, written entirely in rustic capitals ...

fluenbuf Ipfeuero dormebat Et ac cesserunt defuseranterunt eum dicentes One faluanof permuf Crdier of quid umide eftif modicae fider Tunefurgent imperante nemnif comari exfactacil mun quillitas magna Dorrohommes mirati funt dicenter qualifett he quiamenti Smare obordium co MEXILE impletifine despuryations mariae fecundum legem moyfi tule munt allum mierufalem ut fifterent cumdro ficut feriprum eft inlegedit Quia omne masculinum adaperient unluam fem dno uocabreur Et ut da rent hoftiam feeundum gd dierumeft

 Subject may be another art work

t work

Extent

Issues re. Depicted Subject

Record Type: item Class.: photographs

Work Type: Albumen prin

Title: The Eiffel Tower: State of the Construction

Current Location [link]: J. Paul Getty Museum (Los Angeles, California, USA);

87.XM.121.16

Creator Display: photographer: Louis-Emile Durandelle

(French, 1832-1923)

General Subject:

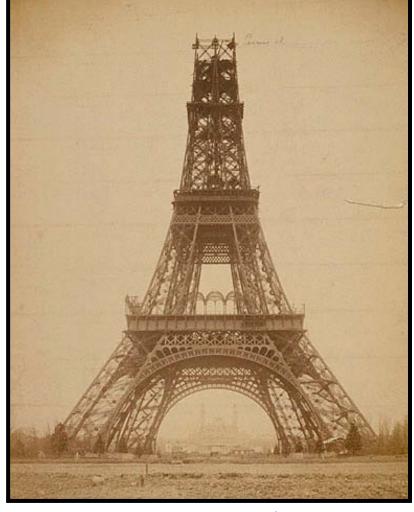
architecture another work

Specific Subjects:

CONA

Eiffel Tower (built work)

Extent: work depicted





MS, Rare Books, prints etc. re. Getty Vocabs, CDWA, CCO

What if there is no subject?

- General Subject should be included, even if there is no figurative or narrative content
- Nonrepresentation
 nal art
- May include design elements, motifs

Issues re. Depicted Subject

Catalog Level: item Class: prints and drawings Work Type: lithograph

Title: White Line Square XI

Creator: Josef Albers Creation Date: 1966

Current Location: National Gallery of Art (Washington, DC). Catalogue Number 2.12

General Subject:

nonrepresentational art

Specific Subject:

square

Extent: design element

AAT

line **Extent:** design element





Minimum and fuller

- Minimum
 subject = one
 term from
 General
 Subject
- Fuller subject = additional terms from Getty vocabularies, based on Title and authoritative information from the object record or expert analysis

Issues re. Depicted Subject

Work Type: Etching
Title: Rom, 1859
Location: GRI Special Collections Accession Number: P850003
Creator: Post, Karl Borromäus, 1834-1877, printmaker
Creation Date:1859

minimum

m, mount 44.5 x 62.9 cm

General Subject:

landscapes [General ID 31201]

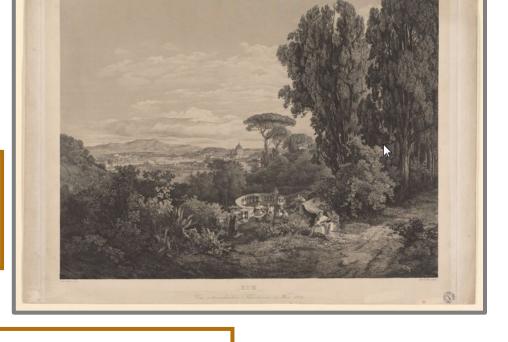


General Subject:

landscapes [General ID 31201]

Specific Subject:

view (visual work) [AAT 300015424] naturalistic landscape (visual work) [AAT 300417313] Rome (Lazio, Italy) [TGN 7000874]



CONA 700009292

MS, Rare Books, prints etc. re. Getty Vocabs, CDWA, CCO

Exhaustivity How many terms?

Issues re. Depicted Subject

Work Type: photograph

Title: [Portrait of Empress Carlota]

Creator: Disdéri, André-Adolphe-Eugène (1819-1889)

Creation Date: [between 1860 and 1863]

General Subject: portraits Specific Subject:

Index important subjects

- Carlota, Empress, consort of Maximilian, Emperor of Mexico (Empress, active in Mexico, 1840-1927) [ULAN]
- single-sitter portrait [AAT]
- full-length figure [AAT]
- woman (female human) [AAT]
- costume [AAT]
- fur garments [AAT]

these are not primary subjects

- coat [AAT] hat [AAT] gloves [AAT]
- table [AAT] book [AAT] carpet [AAT]
- bow (costume accessory) [AAT]
- face (animal or human component) [AAT]
- hands (animal or human components) [AAT]





How many subject terms are too many?

Establish rules regarding the number of terms to assign and method of analyzing

Include subjects named in Title and any other important subjects

- In this example, General Subject and name of sitter are critical, in the Title
- Costume is also important subject element, according to contributor
- But indexing too many details of the composition are unhelpful
- Will user want to retrieve this work when looking for "carpet" or "hands"?

Specificity

 Cater your approach to the knowledge of the cataloger or to the available authoritative information



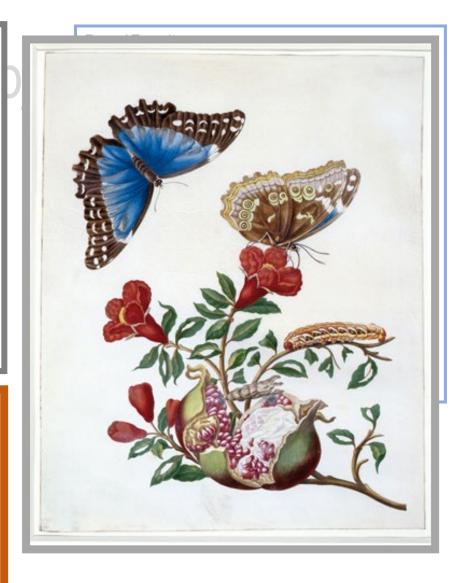
- Do not guess
- Use only authoritative sources and research
- Broad and accurate is better than specific but incorrect
- e.g., using only the more general "butterflies" (description level of subject indexing) would be better than incorrectly labeling the Blue Morpho species (identification level of subject indexing)

General Subject:

- animals
- botanical

Specific Subject:

- butterflies (Pardionoidea superfamily)
- Morpho menelaus (species)
- Eumorpha fasciatus (species)
- pomegranate (fruit)



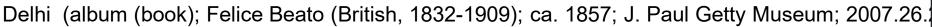


Hierarchical relationships

Issues re. Multiple Parts

- physical Whole/Part Relationships
- E.g., for an album or book and pages, folios, etc.

Example of a volume containing photographs, each cataloged as an item and linked to the whole



- Arch in Kootub (albumen print; Felice Beato; 2007.26.204.60)
- Arch in Kootub (albumen print; Felice Beato; 2007.26.204.8)
- Barren Landscape with Fortess, Delhi (albumen print; Charles Moravia; 2007.26.204.33)
- Cashmere Gate (albumen print; Felice Beato; 2007.26.204.42)
- Cashmere Gate. Front view (albumen print; Felice Beato; 2007.26.204.21)
- Delhi Mahoumudan (albumen print; Felice Beato; 2007.26.204.2)
- Detail View of the Pillar of Kootub (albumen print; Charles Moravia; 2007.26.204.47)
- Distant View of Kootub (albumen print; Felice Beato; 2007.26.204.45)
- Entrance to an unidentified tomb (albumen silver print; Charles Moravia; 2007.26.204.15)
- Entrance to the Large Mosque of Jumma Musjid in Delhi (albumen print; Felice Beato; 2007.26.20
- Exterior of the Crystal Throne in the Dewan-i-Khas (albumen print; Charles Moravia; 2007.26.204.
- Exterior of the Hindu Temple in Kootub (albumen print; Charles Moravia; 2007.26.204.52)
- Exterior of the Hindu Temple in Kootub (albumen silver print; Charles Moravia; 2007.26.204.9)
- Flag Staff Battery (albumen print; Felice Beato; 2007.26.204.25)
- Grand Breach at the Cashmere Bastion (albumen print; Felice Beato; 2007.26.204.41)
- Hindoo Nao's House (albumen print; Felice Beato; 2007.26.204.38)
- House where King was Confined in the Palace (albumen silver print; Felice Beato; 2007.26.20
- Interior of the Crystal Throne in the Dewan-i-Khas (albumen print; Charles Moravia; 2007.26.204.18)







Repository Number describes relationship to whole

Issues re. Multiple Parts

Qualifier

Arenberg Hours (illuminated manuscript; Willem Vrelant and workshop (Flen

A Cross in a Landscape (folio (leaf); Willem Vrelant (Flemish, died 1481, a

Adam and Eve Eating the Forbidden Fruit (folio (leaf); Willem Vrelant (Flemish, d

All Saints (folio (leaf); Workshop of Willem Vrelant (Flemish, died 1481, active 14

Qualifier Parent String Arenberg Hours, Movable Works by c A Man Knocking Acorns from a Tree; Zodiacal Sign of Sagittarius (folio (leaf); VVo

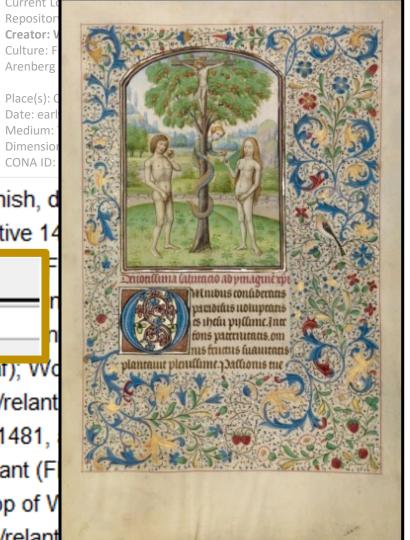
A Man Mowing; Zodiacal Sign of Cancer (folio (leaf); Workshop of Willem Vrelant A Man Praying to the Holy Spirit (folio (leaf); Willem Vrelant (Flemish, died 1481, A Man Reaping; Zodiacal Sign of Leo (folio (leaf); Workshop of Willem Vrelant (F A Man Slaughtering a Pig; Zodiacal Sign of Capricorn (folio (leaf); Workshop of V

A Man Sowing; Zodiacal Sign of Scorpio (folio (leaf); Workshop of Willem Vrelant

A Man Threshing; Zodiacal Sign of Virgo (folio (leaf); Workshop of Willem Vrelant (Flen 700002510)

A Man Treading Grapes; Zodiacal Sign of Libra (folio (leaf); Workshop of Willem Vrelan 700002511

A Man Warming by a Fire; Zodiacal Sign of Aquarius (folio (leaf); Workshop of Willem \ 700002503



CONA ID: 700002574

Cat level: item Class: manuscripts

Creator:

Culture: Arenberg

Place(s): Date: ea

Medium Dimension

Title: Adam and Eve Eating the Forbidden Fruit

 Criteria can include whether the artist, dates, style, media, subject, or location differ between the whole and the parts of a work

Issues re. Multiple Parts

When to Catalog Whole and Parts Separately

Create separate records

- When each part contains unique information that would be difficult to clearly delineate a single record
- When separate records are necessary to manage the works within the repository
- When the parts are not physically joined to the whole, separate records may be needed to track loans, conservation, provenance, etc. separately

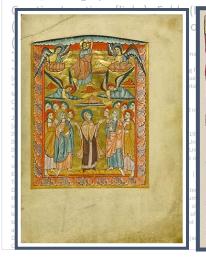
Catalog Level: volume Class: manuscripts
Work Type: sacramentary illuminated manuscript
Title: Sacramentary

Current Location: J. Paul Getty Museum (Los Angeles, California,

USA) IDs: MS. LUDWIG V 2

Creator: illuminated by unknown German active in Mainz or

Fulda, binding by unknown Mosan artist





 When separate records will aid in the retrieval of the information and its display to the end user

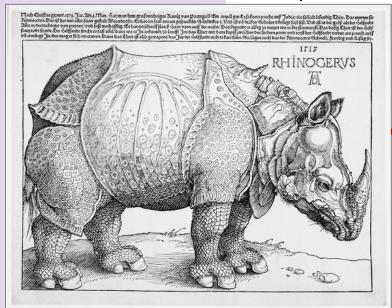


- Non-hierarchically related records
- pendant of, copy of, study for, etc.

Issues re. Related Works

Associative Relationships

Only clear, directly related works should be linked to each other



study is

study for



Cat Level item Class prints

Work Type: woodcut

Title: Rhinoceros

Creator: Albrecht Dürer

Current Location: British Museum (London,

England); PD 1895-1-22-714.

Current Location: British Museum (London, England); SL 5218.161

Title: Rhinoceros in profile to left

CONA ID 700008537

Cat Level: item Class: drawings

Creator: Albrecht Dürer

Work Type: drawing

MS, Rare Books, prints etc. re. Getty Vocabs, CDWA, CCO

Linking outside your DB

Issues re. Related Works

Works depicted may be linked to CONA as Subjects

house



CONA ID 70000090 Cat.level: item

Work Type: house

Creat

Dimer

foot lo

Title: Title: Case Study House No. 21b Title:

Creat **Title:** Bailey House

Title: CSH #21

Creator: architect: Pierre Koenig

Current Location. Los Angeles (callionna, OSA) Address. 1050 Woods Drive

Cat.Level: item

Work Type: architectural drawing **AAT**

Title: Case Study House No. 21 **ULAN**

Creator: Pierre Koenig

Specific Subject:

Case Study House No. 21

Collections, Getty Center (Los ULAN Angeles, California) 2006.M.30-

CONA

CONA

drawing



Cat.Level: item

Work Type: photograph AAT

Title: Case Study House No. 21

Creator: Julius Shulman ULAN

Specific Subject:

Case Study House No. 21

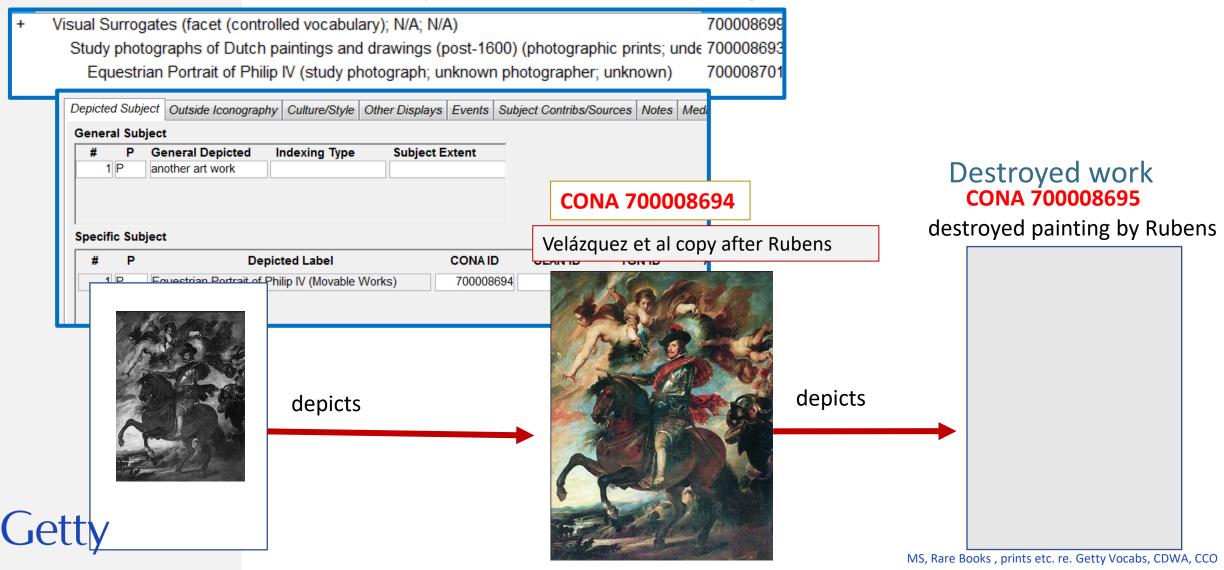
Collections, Getty Center (Los Angeles, California); 2004.R.10-26622-32-LF

photograph



Issues re. Related Works

Works depicted in visual surrogates

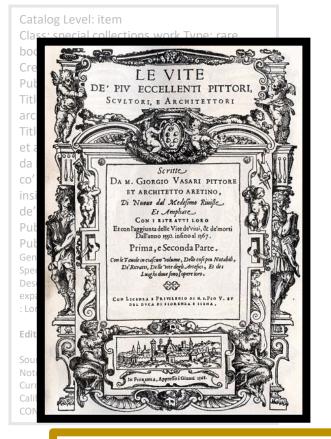


 Record the Edition of prints or books

Issues re. Works in Multiples

Edition: An indication of the placement of a work in the context of prior or later issuances of multiples of the same work. Edition either identifies a specific work in the context of a group issued at the same time, or defines an issuance of a work in relation to previous and subsequent

editions.







Edition: 100/100



- May also describe the Multiple, even each State, as a conceptual work, as a separate record
- Then link the records for these individual physical works to the records for the conceptual entities

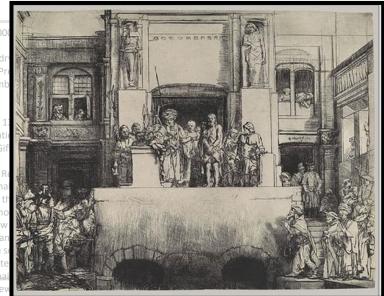
Issues re. Works in Mu

State: For a work that was created as multiples, an indication of the relationship of the state of the work to other stages of the multiples

State: 2:8

State: 8:8

Title: Christ Pr
Creator: Remb
drypoint;
State: 8:8
Dimensions: 1
Current Locati
New York); Gif
(41.1.36)
Description: Ra
a painting, ma
reconceived th
print, he remo
directly below
arches over ar
also added a s
the final, state
changes remai





 Works that are multiples can be linked to CONA

Issues re. Works in M

CONA ID 700008519

Catalog Level: multiples

Catalog Level: multiples

Work Type: drypoints

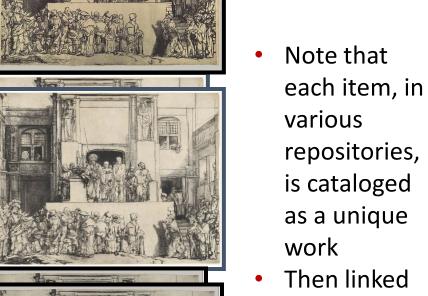
Title: Christ Presented to the People

Title: Ecce Homo

Title: Ostentatio Christi

Title: Jésus présenté au peuple

Creator: Rembrandt



 Then linked to record for the Multiple concept or to the State



Works that are multiples can be linked to CONA

Issues re. Works in M

CONA ID 700008519

Catalog Level: multiples

Catalog Level: multiples

Work Type: drypoints

Title: Christ Presented to the People

Title: Ecce Homo

Title: Ostentatio Christi

Title: Jésus présenté au peuple

Creator: Rembrandt

State: 1

State: 2

State: 3

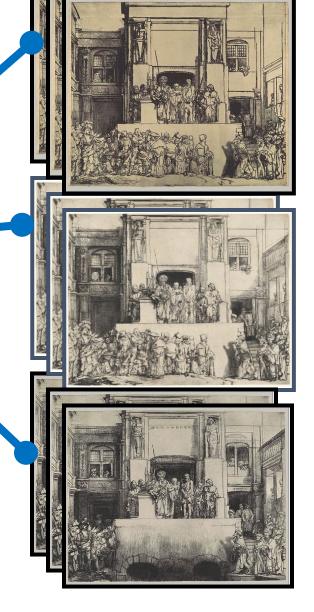
State: 4

State: 5

State: 6

State: 7

State: 8





Other Categories of Fields

- Inscription
- Watermarks
- Marks
- Creation Numbers
- Events
- Style
- Culture
- Descriptive Note
- Sources
- Images

- Credit Line
- Provenance / Ownership History
- Exhibition / Loan History
- Context / Architectural Context
- Copyright Restrictions
- Conservation History
- Condition History
- Cataloging History
- Related Visual Documentation
- Related Textual Documentation





Q & A:

Questions from the Audience

Thank you.

Patricia Harpring Managing Editor Getty Vocabulary Program

> pharpring@getty.edu vocab@getty.edu

