

Graduate Internship Areas and Host Departments: 2018-2019

Getty Graduate Internships are offered by the four programs of the J. Paul Getty Trust (the Museum, Research Institute, Conservation Institute, and the Foundation), as well as by Getty Publications. **Please review the descriptions of graduate internships listed below, then in the online application select two in order of preference.**

The J. Paul Getty Museum collects and exhibits Greek and Roman antiquities, European paintings, drawings, sculpture, illuminated manuscripts, decorative arts, and photography from its beginnings to the present, gathered internationally. The Museum develops programs of exhibitions, publications, scholarly research, public education, and the performing arts that engage our diverse local and international audiences. A few internships will be located at the Getty Villa. For more information about the Museum, go to www.getty.edu/museum.

Collections

Registrar

The internship in the Registrar's Office provides a broad overview of the Museum's collections and exhibitions and the chance to interact with the curatorial, conservation, preparations, and exhibition staff. The intern will be introduced to the work of the Registrar's Office in the areas of acquisition policies and procedures, collections management, exhibition planning and installation, fine art shipping, insurance, and rights and reproductions. They will also receive specific training for any current projects as well as on-going tutorials regarding general museum and registration best practices.

Communications and Public Affairs

Communications and Public Affairs

The Museum's Department of Public Affairs offers a rare opportunity for an intern to gain hands-on experience in museum communications activities. Collaborating with a small, dynamic team, the intern will work on all the Museum's social media platforms helping to create and push content; help refine mailing lists for exhibition openings; plan small and large-scale events; and assist with other activities as time permits. The internship will provide a rich learning experience of how the Department of Public Affairs supports the daily operations of the Museum.

Conservation (12-month internship)

Antiquities Conservation (Getty Villa)

The department of Antiquities Conservation is responsible for the care of the Museum's collection of ancient material housed at the Getty Villa. It is also responsible for the safe transport and exhibition of loans given to the dynamic special exhibitions program at the Getty Villa. As part of the conservation team, the Antiquities Conservation intern treats and researches a wide variety of ancient artifacts including those made of metal, stone, ceramics and organic materials. The intern assists in the technical evaluation and analytical study of ancient artifacts in the permanent collection or on special loan. Additionally, the intern is expected to be part of a multi-disciplinary team working on collaborative projects with many of the Museum's

partners worldwide. Daily responsibilities include assisting in the environmental monitoring of exhibition spaces; exhibition installation/planning, materials and technology research and planning and implementation of packing and storage, working with mount making team and documentation of both treatments and research projects. The intern is also encouraged to pursue research in an area of particular interest to them.

Decorative Arts and Sculpture Conservation

The Decorative Arts and Sculpture Conservation intern will engage in conservation treatments and technical studies of a diverse range of objects in the Museum's collections. Treatment projects may involve works of European sculpture in stone or bronze, European furniture, or outdoor modern sculpture in bronze or steel. In-depth technical studies of collection objects will allow opportunities for the intern to take full advantage of the Getty's extensive analytical and research resources. Depending on the interests of the intern, a research project leading to publication will be encouraged. The intern will also participate in exhibition installation and de-installation, as well as preventive conservation activities.

Paintings Conservation

The 2018-2019 graduate intern will have several important treatments to complete, covering a variety of conservation problems. Treatments may include paintings from the permanent collection, as well as ongoing projects from other institutions. The intern will also be actively involved in the department's analysis of paintings in the collection, and will work closely with the conservation scientists at the Getty Conservation Institute in this regard. X-radiography, infrared reflectography, and micro-photography techniques will all be included as part of the training. The intern will also assist with daily routine care of the collection, including inspection and treatment of ongoing or incoming loans from the collection, and monitoring environmental conditions in the galleries.

Curatorial

Antiquities (Getty Villa, Art of the Ancient Mediterranean World)

The intern in the Antiquities Department participates in a wide range of departmental activities relating to the research and presentation of the collection, centering on Greek, Etruscan and Roman art from the Bronze Age to Late Antiquity. Regular activities include researching objects for collection management records, giving gallery tours, and contributing to publication projects, scholarly programs, and social media platforms. Additionally the intern joins the curatorial staff in supporting an active rotating exhibition schedule by assisting with the preparation of didactic materials and display. The intern works closely with departmental staff and with registrars, conservators, designers, and other professional staff, and will gain experience in diverse aspects of curatorship, collection documentation, exhibition development and installation, museum education and public outreach.

Drawings

During the internship, the intern will work closely with curators on the study, care, and display of the Getty's major collection of European drawings, including the rotating exhibitions derived from it. The intern will be involved in every aspect of planning for

at least one rotation, including selecting drawings, writing and editing labels, and attending relevant meetings. S/he will also witness the installation and de-installation of previously planned exhibitions, and be involved in aspects of the planning and administration of a future major loan show. The intern will also assist with research for acquisitions, and will write at least one acquisition proposal under the supervision of one of the curators. Crucially, the intern will be taught the use of TMS and will help prepare web content for the drawings collection. S/he will also help maintain the departmental library and assist with the organization of drawings storage. The Drawings Department intern will emerge with a full understanding of the range of curatorial duties and a rich variety of museum experience.

Manuscripts

The Manuscripts Department intern will be assigned a variety of responsibilities, both administrative and research-oriented, that highlight the different facets of curatorial work. The intern will undertake tasks that enable him/her to become familiar with the collection, understand fundamental aspects of a curatorial department, and learn about organizing exhibitions both large and small. The intern will have the chance to work with members of the department on a future exhibition for the department.

Paintings (European, prior to 1900)

The internship provides intensive curatorial training by engaging interns with the Getty's significant and expanding collection of European paintings. Researching works in preparation for the forthcoming Online Catalogue of Paintings, writing labels, developing gallery installations, presenting aspects of the collection in a gallery talk, and conducting exhibition-related research are among the wide range of activities an intern may undertake while working in the department. S/he will further benefit from exposure to the art market and to public and private collections in Los Angeles. In keeping with curatorial practice, much of the work is collaborative in nature and will entail interaction with Paintings Conservation, Education, Design and other departments. Candidates with prior work experience in a museum, keen interest in objects, and a strong desire to pursue a curatorial career are ideally suited to the graduate internship in the Paintings Department. In order to contribute to the preparation of future exhibition projects, reading knowledge of French, and/or German, and/or Italian will be highly desirable.

Photographs

The intern in the Department of Photographs will assist the curatorial staff on one or more exhibitions scheduled for 2018-2019, including projects related to American and European photography. S/he will conduct research on the permanent collection, catalogue works for display, write label copy, and assist with logistics related to the organization of exhibitions and publications. In addition, the intern will work on acquisition proposals and collections management, and will staff the department's study room one day a week. S/he may also participate in social media requests that relate to the department. Candidates must possess attention to detail, good organizational skills, an ability to multitask, and excellent oral and written communication skills. Art handling and TMS training will be provided, but previous experience is preferred.

Sculpture and Decorative Arts

The internship offers a full introduction to the work of the curatorial department devoted to European sculpture and decorative arts dating between around 1200 and 1900 (with a small group of modern outdoor sculpture ranging from 1910-1980). The intern will be provided with opportunities to study the collection, its management and development, and its installation and interpretation. The work will include scholarly, bibliographical and provenance research on the permanent collection in preparation for online catalogues.

Design

Design

The intern will join a multidisciplinary team of creative professionals to deliver design solutions for a range of possible projects related to the Getty visitor experience. Tailored to the individual's skills and career aspirations the intern could work on a range of projects including: exhibition design, permanent collection gallery design, collection interpretation, digital design, or branding. At the crossroads of creative activity within the institution, work will involve collaborations with many internal clients and departments. The Museum's Design Studio is a fast-paced, deadline driven, creative environment that develops high quality design solutions.

Education

Education (Getty Villa, School Programs)

This internship will focus on a project to iterate and evaluate a unique in-gallery experience with the K12 audience based on foundational concepts of play-based learning. In the course of the internship, training will be provided in museum best practices in gallery teaching, with a goal of supporting students as they learn to explore and think critically about the collection through a personally engaging, immersive experience. S/he will attend meetings with staff that cover a broad range of logistical, theoretical, and professional development activities and discussions, including department meetings and school communities team meetings where s/he will be expected to actively participate, thus learning the processes by which programs are developed and implemented. The intern will also be able to learn about other program offerings of School Communities, such as developing new offerings in the single visit program and docent training, as well as daily operations of school programs, providing solid experience in the area of school programs, a central part of any museum education department. The intern will work closely with departmental staff and will have the opportunity to participate in the development of a pilot program. Experience working with K12 students in an informal learning environment is a plus.

Exhibitions

Exhibitions

This internship offers a complete, firsthand overview of the Museum exhibition development process and the work of the Museum Exhibitions Department, including general project management, contract development, exhibition budget assembly and oversight, the logistics of exhibition installation and de-installation, and other special

projects as assigned. The intern will work closely with representatives of many Museum departments and will have the opportunity to oversee the development of at least one exhibition from beginning to end.

Interpretive Media

Interpretive Media

The Museum's Interpretive Media Department will provide a unique opportunity for an intern to gain hands-on experience in the development of digital media for the engagement of museum audiences, especially video projects. Working collaboratively with a digital media specialist and a media producer, along with staff in Interpretive Content and other departments, the intern will participate in conceptualizing, writing, and producing content for a range of media platforms, such as audio, video, interactives, and websites, and may also leverage new and existing digital media on the Getty's social media channels. The intern will be encouraged to experiment with various content gathering and storytelling strategies, from interviewing and recording subjects, to applying specific techniques to write and edit multi-platform content. Basic video editing and/or documentary film experience is preferred. This internship will provide a rich and varied learning experience in how museums develop digital media content for meaningful public audience engagement. The intern should have a strong interest in content development and multi-platform writing and production. The intern should have demonstrated research and writing skills, strong interpersonal skills, and attention to detail.

Public Programs

Public Programs (Getty Villa)

This intern will participate in developing and implementing public programs at the Getty Villa, including lectures, artist-based projects, and new models of public engagement. The intern will also conduct research for programs that illuminate our exhibitions and permanent collection. This internship provides a hands-on opportunity to participate in the many stages of program management, contribute to content development, and collaborate with colleagues from across the Museum and Trust. We value a sense of fun and exploration, and will shape special projects around the interests of the intern.

The Getty Research Institute (GRI) is dedicated to furthering knowledge and advancing understanding of the visual arts and their various histories through its expertise, active collecting program, public programs, institutional collaborations, exhibitions, publications, digital services, and residential scholars programs. Its Research Library and Special Collections of rare materials and digital resources serve an international community of scholars and the interested public. The Institute's activities and scholarly resources guide and sustain each other and together provide a unique environment for research, critical inquiry, and scholarly exchange. For more information about the GRI, go to www.getty.edu/research.

Collecting and Provenance

Project for the Study of Collecting and Provenance

The intern will research, create, and edit records for inclusion in the Getty Provenance Index® and may assist in planning workshops and conferences related to current database projects. This year's intern will also be involved in the complete overhaul of the Provenance Index and the PSCP Web pages. The intern may contribute to the research project in early twentieth-century German sales. Over the course of the year, the intern will receive an introduction to European art markets 16th through 20th centuries, to methods of provenance research, and digital humanities issues.

Collections Management

Getty Vocabulary Program

The intern's responsibilities will include researching terminology, biographical data, geographic data, information on works of art and architecture, and other source materials for inclusion in the Art & Architecture Thesaurus ® (AAT), the Union List of Artist Names ® (ULAN), the Getty Thesaurus of Geographic Names ® (TGN), the evolving resource, the Cultural Objects Name Authority® (CONA), and the Getty Iconography Authority (IA). Duties include evaluating, constructing, revising, and expanding new and existing terminology and work records for art and architecture. The intern will receive insight and training in creating authority records, and cataloging and indexing works of art and architecture. In addition, the intern will receive insight into how vocabularies and associated data are used in retrieval and linked broadly in the outside world, including as Linked Open Data (LOD).

Special Collections Cataloging

The intern in Special Collections Cataloging will gain hands-on experience with the GRI's unique research collections, which include archives of artists, architects, dealers and art historians; sketches and drawings; prints from the 16th to the 21st century; rare photographs; and video and audio recordings. Among wide-ranging collection strengths are art collectors and collecting, 20th-century architecture, video and performance art, and Latin American art. The intern's primary responsibilities will be to process and catalog special collections, with other projects assigned according to the intern's skills and interests. Specific tasks may include re-housing and arranging materials, writing finding aids, creating catalog records, writing blog posts, contributing to team-based processing projects, and collaborating on digitization projects.

Curatorial

Curatorial (Modern Architecture and Art)

The intern in the GRI Curatorial Department will gain experience working on all stages of exhibition development. *Bauhaus Weimar, 1919-1924* (working title) aims to address the complexities of the historical conditions that allowed the birth of a new vision in architecture and art in Germany after the defeat in WWI and during the turbulent years of the Weimar Republic. The exhibition takes inspiration from the GRI collection of Bauhaus documents pertaining to the earliest phase of the school, which saw an inspired group of masters and students committed to building a "cathedral of

the future" for the modern human in a modern society. The Bauhaus Weimar contribution marked a watershed which propelled the Western world to reconsider the role of art production as a political tool in the broader context of the almost contemporary Soviet revolution. As part of this research project, the intern's responsibilities will include performing bibliographical and archival research; managing checklists; drafting and editing exhibition texts; preparing a publication; and developing programming. Working closely with curators and other Getty staff, the intern will also assist with other curatorial assignments. The ideal candidate will have a specialization in the architecture and art history of the early-to-mid-twentieth century, with good working knowledge of architectural culture in Germany, France, and the former Soviet Union. Fluency in German is essential; fluency in French is desirable.

Curatorial (Prints and Drawings)

The intern in the Curatorial Department will assist with an exhibition dedicated to the recent major acquisition of prints and drawings by German artist Käthe Kollwitz, as well as works by Max Klinger, Ludwig Meidner, and others in Kollwitz's orbit. The intern will gain hands-on experience with original objects, participate in all aspects of research and planning for the exhibition, and develop and maintain critical research files. The intern will also assist in the planning of a large scholarly volume, which will include new scholarship and translation of foundational work published in German. Working closely with the prints and drawings curator and other Getty staff, the ideal candidate will be a specialist of Modern art history, with fluency in German.

Information Systems

Information Systems

The software development team in the GRI designs and builds software in support of a wide range of institutional needs: from transforming metadata, to tracking and automating digitization, to constructing new search interfaces for end users. One example of this work is the Getty Research Portal (<http://portal.getty.edu>), an aggregated search index of digitized art history books from multiple contributing institutions. Currently the team is undertaking two major initiatives: connecting various systems and datasets with Linked Open Data (LOD), and providing access to our resources via the International Image Interoperability Format (IIIF) and Web Annotation standards. The intern will work with the Senior Software Engineer and assist with the following: analysis of existing systems and metadata, identification of areas ripe for enhancement via LOD and IIIF, development of work plans, mapping of metadata elements, reconciliation with authoritative vocabularies, implementation of transformation scripts, and development of new features for existing software. The intern should have a strong interest in Linked Data. Experience with programming (preferably in Python) is required, but expertise is not (training on new tools will be given as needed).

Publications (12-month internship)

Publications

GRI Publications offers a 12-month graduate internship focused on the process of editing and preparing academic scholarship for publication. The intern will work closely with GRI editors as well as designers, production coordinators, and other publishing

professionals to learn how books are produced—from acquiring and editing a manuscript to obtaining art and permissions, from proofing typeset pages to promoting the final product. The intern will support the editors on a variety of projects, performing tasks such as creating style sheets, editing short texts and endnotes, checking facts, marking corrections on proofs, and acquiring art and permissions for publication. Beyond on-the-job training, the intern will receive mentoring and guidance from the managing editor as well as timely feedback to help them learn what they are doing well and how they may improve. The intern will learn the skills necessary to be a competitive applicant for entry-level jobs in scholarly or museum publishing; for this reason, applicants who aspire to work in these fields are preferred. The ideal intern has a broad interest in the visual arts, a passion for communicating complex ideas, excellent organizational, time management, and communication skills, and an eye for detail. Familiarity with the *Chicago Manual of Style* and conventions of academic writing are helpful. The projects currently scheduled for 2018–2019 include *The Metropolis in Latin America*; *The Score: Avant-Garde Composition in the Visual and Performing Arts after Cage* (born-digital); a translation of Anton Wagner's *Los Angeles: The Development of the Southern Californian Metropolis*; a book on how cinema influenced John Lautner's architecture; and an issue of the *Getty Research Journal*.

Web and New Media

Web and New Media

The intern will work closely with the GRI's Web and New Media department to learn and participate in the process of digital content development from initial concept through to project launch, which may include conceptual planning and content strategy; project management; developing personas, journey maps, and wireframes; usability testing; writing, editing, and copyediting html web pages; video writing, production, and editing; and building web pages into a content management system. The ideal intern is a self-starter who can work independently and in a highly collaborative environment; has a broad interest in the visual arts; and is passionate about creatively communicating complex ideas using digital tools to reach scholarly audiences all over the globe.

The Getty Conservation Institute (GCI) works to advance conservation practice in the visual arts, broadly interpreted to include objects, collections, architecture, and sites. It serves the conservation community through scientific research, education and training, model field projects, and the broad dissemination of the results of both its own work and the work of others in the field. In all its endeavors, the Getty Conservation Institute focuses on the creation and dissemination of knowledge that will benefit the professionals and organizations responsible for the conservation of the world's cultural heritage. For more information, go to www.getty.edu/conservation.

Buildings and Sites (12-month)

Buildings and Sites interns will join one or more of the Department's interdisciplinary project teams and undertake work which may include research, field campaigns potentially involving hands-on conservation work, the development of training programs and workshops and publications. In 2018-2019, an additional

dedicated internship is being offered to work on the Earthen Architecture Initiative. http://www.getty.edu/conservation/about/field_projects/index.html.

Collections (12-month)

Interns in the GCI's Collections Department will participate as members of interdisciplinary teams in projects that may include research, assisting in the organization and implementation of field activities, courses or workshops, and in the documentation of project work. In 2018-2019, a dedicated internship is being offered to work on the Managing Collection Environments Initiative. A description of the department's current work can be found at:

<http://www.getty.edu/conservation/about/education/index.html>

Publications (12-month)

The Publications intern will work closely with the GCI publications manager in the preparation of conservation-related manuscripts for both print and online/digital publication. The intern will also interact with GCI project teams, librarians, editors, web team, and other publishing professionals and gain valuable experience in all aspects of scholarly book publishing. In 2018-2019, the intern may work on publications with topics ranging from modern architecture and archaeological sites to abstract art and medieval painted sculpture. A full list of GCI publications can be found at: <http://www.getty.edu/conservation/search/publications>

Science (12-month)

Interns in the GCI's Science Department will join research teams working on some of our current scientific projects and major research initiatives. They will gain valuable experience in using a range of analytical instrumentation and perform tests to investigate the properties of materials used in cultural heritage, to evaluate conservation treatments, to assess preventive conservation strategies, or to conduct technical examinations on works of art. In 2018-2019, a dedicated internship is also being offered to work on the Modern and Contemporary Art Research Initiative. A full list of projects can be found at:

<http://www.getty.edu/conservation/about/science/index.html>

The Getty Foundation fulfills the philanthropic mission of the Getty Trust by supporting individuals and institutions committed to advancing the greater understanding and preservation of the visual arts in Los Angeles and throughout the world. Through strategic grant initiatives, it strengthens art history as a global discipline, promotes the interdisciplinary practice of conservation, increases access to museum and archival collections, and develops current and future leaders in the visual arts. It carries out its work in collaboration with the other Getty Programs to ensure that they individually and collectively achieve maximum effect. For a current list of the Foundation's funding priorities, see

<http://www.getty.edu/foundation>.

Philanthropy

The Getty Foundation graduate intern will have an opportunity to contribute to the Foundation's grant making in the fields of art history, conservation, museum practice, and professional development at the regional, national, and international level. The intern will learn the methods of strategic philanthropy, which entail identifying significant issues in fields the Getty serves and designing strategies to address these

issues through grant making. The Getty Foundation works closely with a variety of arts and culture organizations internationally and the intern will have an opportunity to participate in a wide range of activities, including grant assessment and evaluation, research for new areas of grantmaking, and topical convenings. Currently, the Foundation's strategic initiatives include Connecting Art Histories, Digital Art History, Keeping it Modern, and Mosaikon. Descriptions of current funding priorities can be found here: www.getty.edu/foundation/initiatives/current/index.html. Qualifications include knowledge of art history and/or conservation, an understanding of museum practice, and strong written and oral communication skills.

Getty Publications produces award-winning books that result from or complement the work of the J. Paul Getty Museum, the Getty Conservation Institute, and the Getty Research Institute. This wide variety of books covers the fields of art, photography, archaeology, architecture, conservation, and the humanities for both the general public and specialists. Publications include illustrated works on artists and art history, exhibition catalogues, works on cultural history, research on the conservation of materials and archaeological sites, scholarly monographs, critical editions of translated works, comprehensive studies of the Getty's collections, and educational books on art to interest children of all ages. For more information, go to <http://www.getty.edu/publications/>.

Digital and Print Publications (12-month)

As the publisher serving all Getty programs, Getty Publications produces 30 to 35 print titles a year and an increasing number of digital projects, including e-books and web based publications. This internship will provide in-depth experience in the creation, distribution, and marketing of digital publications as well as a grounding in the traditional editorial functions involved in art publishing. The intern will work closely with the Digital Publications Manager and the Editor in Chief and will collaborate with staff from the J. Paul Getty Museum, Getty Conservation Institute, and Getty Research Institute. Typical projects range from exhibition and collection catalogues to scholarly books on art conservation and history; duties include the coordination of assets and metadata, copyediting and manuscript preparation, project coordination, image rights clearances, and user testing. The position also provides exposure to some of the leading trends in the museum and publishing technology fields, including user-centered design, the digital humanities, and open source software development. Candidates should be organized, detail-oriented, and have strong written and verbal communication skills.