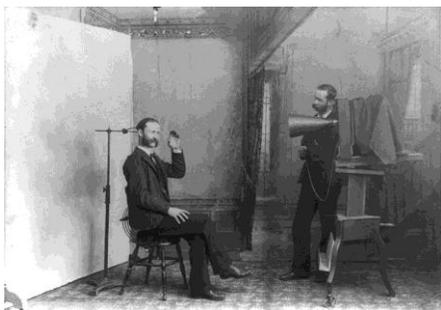


Fundamentals of the Conservation of Photographs



SESSION: Funding/Grants

INSTRUCTOR: Astrid Brandt Grau

SESSION OUTLINE

ABSTRACT

This session is conceived to help conservators, collection managers and conservation scientists to find their way through funding instruments related to preservation research and collection management. It should help them to identify the most appropriate funding scheme. It provides a description of funding sources, explains how to apply and how to manage projects in an efficient way.

LEARNING OBJECTIVES

This session should provide the participants with knowledge about funding resources and the way to write a good proposal and to manage a project efficiently. Some time will be reserved for group discussion and questions. As a result of this session, participants should be able to better select funding resources, to write a proposal and to manage a project efficiently.

CONTENT OUTLINE

- **Overview on funding opportunities**
 - Identifying suitable funding programmes
 - Assessing your profile and evaluating your chances of success

- **Proposal writing**
 - Designing and writing a successful proposal
 - Completing official forms, structuring the proposal, assembling contents
 - Co-ordinating partners and the consortium



SESSION OUTLINE CONT'D.

- Submitting proposals in time
- Some hints concerning the evaluation of proposals
- Preparing and executing contract negotiations

➤ **Project managing**

- Organisation and co-ordination of project implementation
- Elaboration of contracts and agreements
- Reporting

Dissemination and exploitation of project results

BIBLIOGRAPHY

 = Essential reading material

 = Available online

Butler, Meredith, ed. 2001. *Successful Fundraising: Case Studies of Academic Libraries*. Association of Research Libraries. Washington, DC: Association of Research Libraries.

Carlson, Mim. 2008. *Winning Grants, Step by Step*. San Francisco, CA: John Wiley & Sons, Inc.

Clarke, Cheryl A., and Fox Susan P. 2007. *Grant Proposal Makeover: Transform Your Request from Yes to No*. San Francisco, CA: John Wiley & Sons, Inc.

Funding opportunities, writing and managing a proposal

<http://nonprofit.about.com/od/foundationfundinggrants/tp/grantproposalhub.htm>

<http://www.un.org/depts/dhl/sflib/libmgnt/grantproposals.htm>

http://europa.eu/policies-activities/funding-grants/index_en.htm

http://cordis.europa.eu/eu-funding-guide/home_en.html

http://ec.europa.eu/budget/other_main/funds_rules_en.htm

<http://cordis.europa.eu/fp7/dc/index.cfm?fuseaction=UserSite.FP7CallsPage>

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